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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

**January 14, 2016
6:00 p.m.**

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
 - EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
 - HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
 - DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of December 10, 2015 for review and amend or approve; Annual Meeting minutes for review only.
 - LANDSCAPE/TREES:** - Monthly Progress Report
- Landscape Committee – Report since last meeting.
- Landscape Inspection Requests.
- Landscape Proposal for Straw Wattle.
 - PRESIDENT'S REPORT:** - President Vonne Barnes to report.
 - TREASURER'S REPORT:** * Treasurer Karel Rocha to report. December financial to review/accept, subject to audit.
 - DELINQUENCY:** * Delinquency Status – Analysis for review. (
 - ARCHITECTURAL:** - Architectural Tracking Report – Report for review.
* Architectural Applications – Board to review application numbers 1418-16 through 1419-16 to be approved.
 - CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
 - SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
 - UNFINISHED BUSINESS:** *
 1. Rio Lindo Slope
 2. V-ditch repairs
 3. Calle Del Cerro Traffic
 4. Slope area behind Calle Empalme / OCFA
 5. Lot Ownership and Maintenance
 6. Damage to Open Space by City Water Line
 - NEW BUSINESS:** *
 1. 2016/17 Reserve Study Update
 2. 2016/17 Proposed Budget
 3. 2016/17 Collection Policy
 4. Retrofit Monument Lighting with LED Lights.
 5. City Moratorium – Drug Abuse/Alcohol Business
 6. St. Andrew's Facilities Use Agreement
 7. Quarterly Newsletter – Due to go out in December
 8. Emergency Items
 - NEXT MEETING:** - The next Board of Directors meeting is scheduled for **February 11, 2016** at 6:00 p.m., St. Andrew's Church, San Clemente.
 - ADJOURNMENT:** - No later than 8:00 p.m.