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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

**April 7, 2016
6:00 p.m.**

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of March 10, 2016 for review and amend or approve;
Annual Meeting minutes for review only.
- LANDSCAPE/TREES:** - Monthly Progress Report (**Not rec'd yet**)
- Landscape Committee – Report since last meeting.
- Landscape Inspection Requests.
- TREASURER'S REPORT:** * Treasurer Karel Rocha to report on March financial to review/accept, subject to audit.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- DELINQUENCY:** * Delinquency Status – Analysis for review.
- ARCHITECTURAL:** - Architectural Tracking Report – Report for review.
* Architectural Applications – Board to review application numbers 1447-16 through 1455-16 to be approved.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- UNFINISHED BUSINESS:** * 1. Rio Lindo Slope
2. V-ditch repairs
3. Calle Del Cerro Traffic
4. Slope area behind Calle Empalme / OCFA
5. Lot Ownership and Maintenance
- NEW BUSINESS:** * 1. Installation of No Trespassing signs.
2. Permits and Drainage Requirements.
3. Quarterly Newsletter – Due to go out in June
4. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **May 12, 2016** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.