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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES**  
**Thursday, January 9, 2020**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on December 12, 2019, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:05 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President, Marjie Butterworth, Treasurer and Robert Anderson, Director.

**ABSENT**

Jerry Anderson, Vice President  
Ellen McGuirk, Secretary

Sheryl Sharp of Curtis Management and Amy Bergen the recording secretary were also present.

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that the meeting Minutes were approved, current legal matters were discussed, and delinquencies were reviewed during the Executive Session Board meeting.

**HOMEOWNER FORUM**

There was one (1) homeowner present.

**DELEGATE FORUM**

**MONTEGO** – Vonne Barnes

**RANCHO CRISTIANITOS** – Bob Carson. Advised there are five (5) trees along Calle Del Cerro that needs to be trimmed, as these are the responsibility of the Master Association. Also advised that sidewalk is lifting causing a trip hazard in front of 43 Chapital.

**BELLA VISTA** – Robert Anderson

**VILLAMOURA** – Marjie Butterworth

President Vonne Barnes moved to approve Villagio I applicants' request for Arborwell to remove 2 large trees in the amount of \$3,294.00. Marjie Butterworth seconded the motion, which carried unanimously.

**APPROVAL OF THE MINUTES**

The Board reviewed the minutes of the General Session Meeting held on December 9, 2019. Marjie Butterworth moved to approve the General Session minutes as amended. Vonne Barnes seconded the motion, which carried unanimously.

Robert Anderson made a motion to approve legal counsel to write a letter to OCFA regarding the new requirements for the brush abatement not to exceed \$550.00. Marjie Butterworth seconded the motion, which carried unanimously.

**LANDSCAPE/TREES**

Phil Suffridge of South Coast Gardening was present to summarize the December Monthly Progress Report as well as provide the Board an update on the RSCCA brush abatement and that an additional crew is working at Sea Ridge Estates to finish the fire abatement.

The Board tabled review of the landscape proposals from South Coast Gardening until the next meeting.

The Board reviewed the Tree Request Log and discussed the Landscape Committee's recommendations.

## **TREASURER'S REPORT**

Marjie Butterworth moved to accept the financial statement and general ledger detail for the period ending December 31, 2019, subject to year-end audit. Robert Anderson seconded the motion, which carried unanimously.

The Board reviewed and accepted the current bank statements and reconciliations.

### **Civil Code 5380(b)(6) Board Resolution for transfers**

Marjie Butterworth moved to approve the Resolution for Disbursement, per Civil Code Section 5380(b), of the monthly transfers from the operating account to reserve account pursuant to the current approved budget, reoccurring water bill and landscape maintenance contract. Robert Anderson seconded the motion, which carried unanimously.

Marjie Butterworth moved to approve the recommendations from Merrill Lynch as presented. Robert Anderson seconded the motion, which carried unanimously.

## **DELINQUENCY**

Marjie Butterworth moved to approve filing a lien on accounts HV040-3, HV117-3, PQ426-5, P1227-7 and RP103-0 for unpaid assessments. Robert Anderson seconded the motion, which carried unanimously.

## **PRESIDENT'S REPORT**

President Vonne Barnes gave a brief update on fire abatement and the new requirements that OCFA is requiring to be maintained and the new set back requirements. She also announced that the City of San Clemente manager has resigned and a new manager has been announced at this time.

## **ARCHITECTURAL**

The Board reviewed the architectural tracking report. Marjie Butterworth moved to approve architectural application 1928-19 through 1932-19. Vonne Barnes seconded the motion, which carried unanimously.

Margie Butterworth moved to approve transferring \$100,000.00 from the operating account into reserve #8170 for OCFA Fire Abatement and \$100,000.00 from the operating account into reserve #8130 for Landscaping and Trees. Robert Anderson seconded the motion, which carried unanimously.

## **CORRESPONDENCE**

The Board reviewed general correspondence that has taken place since the last Board meeting.

## **UNFINISHED BUSINESS**

### **Toll Road**

President Vonne Barnes provided a brief update on recent City Council Meeting/TCA Meetings regarding the proposed toll road addition. The Board reviewed various correspondence, diagrams, images and power point presentations discussing the opposition to Toll road Option 14 and its negative affect on RSCCA.

### **Ridge Route Trail / Homeless**

The Board reviewed articles, power point presentation/maps and other correspondence pertaining to transient activity and homeless temporary campsites and cleanups.

### **AT&T Cell Tower**

The Board reviewed correspondence and images/diagrams regarding the proposed 5G cell tower antennas installations throughout RSCCA and neighboring areas. President Vonne Barnes presented two power point presentations at a recent City Council meeting requesting that the Small Cell Tower Ordinance include a provision requiring applicants to remove obsolete structures like the tower above Harbor View, as a condition of approval before new cell tower systems can be installed.

### **Pacific Shores Fence Replacement**

The Board reviewed correspondence. The Board tabled review until the next meeting.

**NEW BUSINESS**

**Reserve Study**

Robert Anderson moved to approve the reserve study as prepared by RDA Reserve Management Software. Marjie Butterworth seconded the motion, which carried unanimously.

**2020-2021 Proposed Budget**

Jerry Anderson moved to approve the budget as presented with no increase in dues. Marjie Butterworth seconded the motion, which carried unanimously.

**Arborwell Proposal**

Marjie Butterworth moved to approve the proposal to remove the two (2) trees behind 607 Del Dios in the amount of \$5,670.00. Marjie Butterworth seconded the motion, which carried unanimously.

**OCFA-PRC Update**

The Board reviewed. Tabled until the next meeting.

**Newsletter – due in December.**

**Emergency Items**

None at this time.

**ADJOURNMENT**

Robert Anderson moved to adjourn the meeting at 6:52 p.m. Vonne Barnes seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on February 13, 2020 at 6:00 p.m.

Submitted by: Amy Bergen, Recording Secretary

**End of File.**

**Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2020 by:**

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Secretary or President of RSC Community Association