
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Thursday, January 11, 2018

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on January 11, 2018, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:10 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President, Jerry Anderson, Vice President, Marjie Butterworth, Secretary Kent Sanders, Treasurer and Henry Lobdell, Director.

ABSENT

None.

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

EXECUTIVE SUMMARY

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

There were no homeowners in attendance.

DELEGATE FORUM

MONTEGO

No report.

VILAMOURA

No report.

VILLAGIO I

No report.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on December 14, 2017. Jerry Anderson moved to approve the General Session minutes of December 14, 2017 as submitted. Henry Lobdell seconded the motion, which carried unanimously.

LANDSCAPE/TREES

Phil Suffridge summarized the December Monthly Progress Report submitted on January 1, 2018 for Board review.

Phil Suffridge discussed the condition of the RSCCA V-Ditches that have been cleared and photographed by South Coast Gardening prior to the recent rain events.

The Board reviewed correspondence and images from the Landscape Committee as well as the landscape inspection request log.

Marjie Butterworth moved to approve having management send the homeowners of 8 Calle Ameno and 10 Calle Ameno, for trespassing and encroachment on RSCCA property and request the owners remove the development onto RSCCA property within ninety (90) days from the date of the letter. Jerry Anderson seconded the motion, which carried unanimously.

Jerry Anderson moved to approve the proposal from South Coast Gardening dated January 8, 2018 for annual color in the upper planter on the east and west side, in the amount of \$648.00, expensed to account 5227. Kent Sanders seconded the motion, which carried unanimously.

TREASURER'S REPORT

The Board reviewed the December financial statements. Marjie Butterworth moved to accept the financial statement for the period ending December 31, 2017, subject to year-end audit. Vonne Barnes seconded the motion, which carried unanimously.

DELINQUENCY

The Board reviewed the delinquency status matrix.

Marjie Butterworth moved to approve filing a lien on account number VL067-3. Vonne Barnes seconded the motion, which carried unanimously.

PRESIDENT'S REPORT

Vonne Barnes reported on recent efforts in the opposition to the possible San Clemente toll road extension. Additionally, she discussed the pictures taken to document the St. Andrew's church parking lot, where it appears that the Caltrans I-5 and Ave. Pico widening project and retaining wall may have compromised the slope integrity in landslide areas.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Jerry Anderson moved to approve architectural applications 1693-18 through 1696-18. Vonne Barnes seconded the motion, which carried unanimously.

Jerry Anderson moved to approve Chris Bonkowski of IWB, LLP sending the Board of Directors and Management for Montego (sub-association) a legal letter requesting compliance with the Master Association's Governing Documents regarding the Architectural Approval process. Marjie Butterworth seconded the motion, which carried unanimously.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, to track expenses. To date, \$45,584.75 has been spent on the Open Space behind Calle Empalme.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

UNFINISHED BUSINESS

Toll Road Extension

The Board reviewed pictures of the worsening condition of St. Andrew's church parking lot where it appears that the Caltrans I-5 and Ave. Pico widening project and retaining wall may have compromised the slope integrity of landslide areas on the Specific Plan Geological map, which include some homes along the top of the slope along Frontera by the I-5 and St. Andrew's parking lot. The worsening condition was confirmed by soil core sampling, which took place on December 11, 2017, under the direction of Chelsea Jaeger, LGC Geotechnical, Inc.

Knob Hill Fire

The Board reviewed a copy of the PowerPoint presentation that was shown to San Clemente City Council by President, Vonne Barnes, of a fire that occurred on the north side of Knob Hill along Pico and over the ridge moving down the side of Knob Hill towards Calle Del Cerro. The images showed the past fire as well as cigarette butts in the landscape and showed requested safety hazard signage regarding no smoking and proposed trail fencing.

The Board reviewed correspondence between President, Vonne Barnes and Teri Merritt, Fire Prevention Specialist / Wildland Pre-Fire Management regarding fire clearance areas that are in compliance.

The Board reviewed the NFPA's Fire Break newsletter with information on various fire prevention ideas for individual homeowners.

Lifetime Fitness Center

The Board reviewed correspondence regarding recent transient activity reported in the Life Time parking lot.

Jerry Anderson moved to approve signing the Termination of Grant of Easement for Maintenance Purposes between LTF Real Estate Company, Inc. and Rancho San Clemente Community Association of Lot F of Tract 12124. Vonne Barnes seconded the motion, which carried unanimously.

Community Project Solvers Club

President, Vonne Barnes, reported on the San Clemente High School Community Problem Solvers Club who presented in front of the City Counsel regarding project ideas to implement improvements such as 120 feet of fencing around the cul-de-sac at Knob Hill and ten signs along the Ridge Route Trail (RRT). Vonne Barnes announced that the Problem Solvers Club met with the Mayor on Monday, December 18, 2018.

NEW BUSINESS

Year-End Tax Return & Audit

Marjie Butterworth moved to approve the proposal from Inouye, Shively & Klatt for the Annual Audit and Income tax Preparation for the fiscal year ending March 31, 2018, in the amount of \$1,200.00 expensed to account 5115. Jerry Anderson seconded the motion, which carried unanimously.

Quarterly Newsletter

No discussion.

New Legislation Update

The Board reviewed correspondence from Chris Bonkowski of IWB, LLP dated December 18, 2017 regarding New Legislation/Redrafting of Rules.

ADJOURNMENT

Marjie Butterworth moved to adjourn the meeting at 7:08 p.m. Vonne Barnes seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, February 8, 2018 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this 8 day of Feb, 2018 by:

John M. But
Secretary or President of RSC Community Association