
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, March 11, 2021

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on March 11, 2021, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:55 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary; Joe Lovullo, Jr., Director at Large

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

No owners were present.

DELEGATE FORUM

Bella Vista – Robert Anderson reported the President of Bella Vista inquired about planting the slope behind Bella Vista. The slope will be planted in the spring.

Harbor View Estates – Joe Lovullo, Jr. reported Jessica Bennett brought to the Harbor View Estates Board of Directors that she would like trees on the property of Rancho Cristianitos trimmed or removed.

Montego – Nothing to report

Vilamoura – Nothing to report

Villagio I – Nothing to report

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Robert Anderson seconded the motion, which carried unanimously.

1. Board Meeting Minutes of February 11, 2021
2. February Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. February 2021 Bank Statements & Reconciliations
5. Architectural Application Numbers 2037-21 through 2055-21

INVESTMENTS

Marjie Butterworth moved to approve the Merrill Lynch investment recommendations to invest \$200,000 from liquid funds, reinvest \$100,000 maturing on March 27; reinvest \$100,000 maturing on April 22; and reinvest \$100,000 maturing on May 1. Vonne Barnes seconded the motion, which carried unanimously.

LANDSCAPE/TREES

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape & OCFA Maintenance

President Barnes reported an inspection was performed with Phil Suffridge of South Coast Gardening to review requests from owners and the work completed for maintenance. President Barnes discussed the GIS maps of all of the trees that BrightView Tree Care prepared for the Association.

Landscape Inspection Requests

Marjie Butterworth moved to approve request #67-21 to remove a pine tree behind the property at the expense of the owner and to plant a new tree in a location determined by the landscape committee not to exceed \$650.00 expensed to the owner. Vonne Barnes seconded the motion, which carried unanimously.

CORRESPONDENCE

No action required.

UNFINISHED BUSINESS

Slope Construction Above San Jose

No further update at this time.

NEW BUSINESS

Audit Proposal

Marjie Butterworth moved to approve Beck and Company, CPA to perform the audit and tax returns in the amount of \$1,135.00 expensed to 5115. Jerry Anderson seconded the motion, which carried unanimously.

Insurance Renewal

Jerry Anderson moved to approve the Prendiville Insurance renewal in the amount of \$15,195.00 expensed to 5150 effective March 25, 2021. Robert Anderson seconded the motion, which carried unanimously.

City Plan to Replace Median Trees

The Board reviewed the notice from the city for replacing the trees in the medians on Calle Del Cerro from Avenida Pico to Avenida La Pata.

Emergency Items

None

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:28 p.m. Marjie Butterworth seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on April 8, 2021 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date