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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**Thursday, April 13, 2017**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on April 13, 2017, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:15 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President; Jerry Anderson, Vice President; Kent Sanders, Treasurer (Arrived at 6:22 p.m.) Marjie Butterworth, Secretary and Bob Carson, Director.

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

**HOMEOWNER FORUM**

There was (1) one homeowner in attendance.

**DELEGATE FORUM**

**MONTEGO**

No report.

**RANCHO CRISTIANITOS**

No report.

**VILAMOURA**

No report.

**VILLAGIO I**

No report.

**APPROVAL OF THE MINUTES**

The Board reviewed the minutes of the General Session Meeting held on March 9, 2017. Marjie Butterworth moved to approve the General Session minutes of March 9, 2017 as submitted. Kent Sanders seconded the motion, which carried unanimously.

**LANDSCAPING**

Phil Suffridge summarized the March Monthly Progress Report submitted for Board review on April 1, 2017.

Bob Carson moved to approve the proposal from South Coast Gardening dated March 30, 2017 to distribute 40-yard containers of mulch to cover the bare spots along Vista Montana in front of Rancho Cristianitos and Harbor Ridge/Harbor View, in the amount of \$3,740.00. Marjie Butterworth seconded the motion, which carried unanimously.

The Board reviewed correspondence from the Landscape Committee as well as the landscape inspection request log.

Marjie Butterworth moved to approve the landscape committee recommendation for the removal of one eucalyptus tree behind 16 Gema and replacement, at the amount of \$500.00, expensed to account 5225, to be paid for by the applicant. Vonne Barnes seconded the motion, which carried unanimously.

Bob Carson moved to approve the landscape committee recommendation for the trimming of one pine tree at the bottom of the slope behind 16 Gema, in the amount of \$1,680.00, expensed to account 5225, to be paid for by the applicant. Vonne Barnes seconded the motion, which carried unanimously.

#### **TREASURER'S REPORT**

The Board reviewed the March financial statement. Vonne Barnes moved to accept the financial statement for the period ending March 31, 2017, subject to year-end audit. Bob Carson seconded the motion, which carried unanimously.

#### **DELINQUENCY**

No action.

#### **PRESIDENT'S REPORT**

No report.

#### **ARCHITECTURAL**

The Board reviewed the architectural tracking report. Kent Sanders moved to approve architectural applications 1596-17 through 1616-17. Bob Carson seconded the motion, which carried unanimously.

#### **CORRESPONDENCE**

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

#### **SLOPE MAINTENANCE**

The Board reviewed the slope maintenance expenditure chart, to track expenses of \$40,184.75 on the Open Space behind Calle Empalme.

#### **UNFINISHED BUSINESS**

##### **City Enforcement**

The Board reviewed correspondence sent to the City of San Clemente requesting budget funding for Police Patrol of unauthorized activity of bike riders trespassing, digging holes, making bike ramps, and removing sandbags on RSCCA and the Ridge Route Trail.

##### **Update for Homeless Shelter**

Vonne Barnes briefly discussed the current status of the proposed building of a homeless shelter near RSCCA.

##### **Ridge Route Trail**

The Board previously approved Chris Bonkowski of IWB, LLP, sending a follow-up maintenance request letter to the City, if they do not meet with RSCCA to discuss the City required maintenance of the Ridge Route Trail. No action was taken at this time.

##### **Lot Ownership And Maintenance**

President Vonne Barnes gave a brief overview of the ownership and maintenance responsibility of the Harbor View Estates lots.

Bob Carson moved to approve the transfer of maintenance of property not owned by RSCCA, including lots B,E,F,G,H and J of Tract 14759 and Lots B,E,F,G,I,J and K of Tract 14760 from RSCCA to Harbor View Estates HOA, with a 30-day period of transfer of irrigation meter number T358308, Lots B and E, Tract 14759; and meter number T358324, Lots B and E, Tract 14760; and a six (6) month period to allow Harbor View sufficient time to make arrangements for the ongoing maintenance of the Lots. Vonne Barnes seconded the motion, which carried unanimously.

##### **OCFA Grant Program**

President Vonne Barnes reported that RSCCA was awarded with the \$500 "Wildfire Community Preparedness Day" grant from the National Fire Protection Agency (NFPA) for a fire abatement project along the Empalme slope area; and a 3' x 6' banner from NFPA was displayed at the meeting.

**City Water Refunds**

A Letter of Demand drafted by Chris Bonkowski of IWB, LLP was sent to James Makshanoff, city manager, for the refund credit for excess water charges on Account Nos.: 100534-01, 104368-01, 108378-02, 108459-02 and 108460-02, in the total amount of \$19,444.64. No action was taken at this time.

**NEW BUSINESS**

**Toll Road Extension**

The Board reviewed correspondence from the City of San Clemente regarding the potential 241 toll road extension. By consensus, the Board agreed to draft a Resolution against toll road extensions running through San Clemente.

**Survey Post Expense**

Jerry Anderson moved to approve the proposal from South Coast Gardening dated April 12, 2017 to install property line markers at Harbor View, per the land survey obtained, in the amount of \$30.50 per unit with an estimated 30 to 50 needed. Marjie Butterworth seconded the motion, which carried unanimously.

Vonne Barnes moved to approve the proposal from South Coast Gardening dated April 14, 2017 to install 34 property line markers at Harbor View, per the land survey obtained, in the amount of \$1,023.00 expensed to account number 5256. Jerry Anderson seconded the motion, which carried unanimously.

**Quarterly Newsletter**

No discussion.

**Emergency Items**

No discussion.

**ADJOURNMENT**

Jerry Anderson moved to adjourn the meeting at 7:23 p.m. Bob Carson seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on Thursday, May 11, 2017 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this 8 day of June, 2017 by:

Van M. Carson  
Secretary or President of RSC Community Association