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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**Thursday, May 11, 2017**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on May 11, 2017, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President; Jerry Anderson, Vice President (Departed at 6:31p.m.); Marjie Butterworth, Secretary and Bob Carson, Director.

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

**ABSENT**

Kent Sanders, Treasurer

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

**HOMEOWNER FORUM**

There were (3) three homeowners in attendance.

Two Board members from Pacific Shores were present to discuss the architectural approval process.

A homeowner from Richmond Point was present to express her opposition to the building of a toll road extension through the San Clemente area.

**DELEGATE FORUM**

**MONTEGO**

No report.

**RANCHO CRISTIANITOS**

No report.

**VILAMOURA**

No report.

**VILLAGIO I**

No report.

**APPROVAL OF THE MINUTES**

The Board reviewed the minutes of the General Session Meeting held on April 13, 2017. Marjie Butterworth moved to approve the General Session minutes of April 13, 2017 as submitted. Bob Carson seconded the motion, which carried unanimously.

**LANDSCAPING**

The Board reviewed the April Monthly Progress Report submitted by South Coast Gardening on May 1, 2017 for Board review.

The Board reviewed correspondence from the Landscape Committee as well as the landscape inspection request log.

## **TREASURER'S REPORT**

The Board reviewed the April financial statement. Bob Carson moved to accept the financial statement for the period ending April 30, 2017, subject to year-end audit. Marjie Butterworth seconded the motion, which carried unanimously.

## **DELINQUENCY**

The Board reviewed the delinquency status report matrix. Bob Carson moved to file a lien on account number RP020-1, expensed to account number 5156. Marjie Butterworth seconded the motion, which carried unanimously.

## **PRESIDENT'S REPORT**

No report.

## **ARCHITECTURAL**

The Board reviewed the architectural tracking report. Bob Carson moved to approve architectural applications 1617-17 through 1620-17. Marjie Butterworth seconded the motion, which carried unanimously.

## **CORRESPONDENCE**

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

## **SLOPE MAINTENANCE**

The Board reviewed the slope maintenance expenditure chart, to track expenses of \$40,184.75 on the Open Space behind Calle Empalme.

## **UNFINISHED BUSINESS**

### **City Enforcement**

The Board reviewed Vehicle Codes and correspondence in regards to unauthorized activity of bike riders and motorcyclists trespassing on RSCCA and the Ridge Route Trail.

### **City Housing & Outlets**

The Board reviewed correspondence in regards to the possibility of building City Housing near Rancho San Clemente Community Association as well as correspondence regarding signage for the Outlet Mall near RSCCA.

### **Ridge Route Trail**

The Board previously approved Chris Bonkowski of IWB, LLP, sending a follow-up maintenance request letter to the City, if they do not meet with RSCCA to discuss the City required maintenance of the Ridge Route Trail. No action was taken at this time.

### **Lot Ownership And Maintenance**

Bob Carson moved to approve the invoice for obtaining deeds and documents for the spreadsheet preparation from Sheryl Sharp for 9.5 hours at \$75 per hour, in the amount of \$712.50, expensed to account 5158. Marjie Butterworth seconded the motion, which was carried unanimously.

### **City Water Refunds**

The Board reviewed correspondence from Chris Bonkowski of IWB, LLP which was sent to James Makshanoff, city manager, regarding the refund credit request for excess water charges on Account Nos.: 100534-01, 104368-01, 108378-02, 108459-02 and 108460-02, in the total amount of \$19,444.64. President, Vonne Barnes, provided a status update on the request; to date RSCCA has not received a response from the City.

### **OCFA Grant Program**

President Vonne Barnes reported that RSCCA was awarded with the \$500 "Wildfire Community Preparedness Day" grant from the National Fire Protection Agency (NFPA) for a fire abatement project along the Empalme slope area; and reviewed pictures of the 3' x 6' banner from NFPA. The Board reviewed a list of the 2017 Wildfire Community Preparedness Day project funding award winners.

**Toll Road Extension**

The Board reviewed the resolution drafted by President, Vonne Barnes, regarding the Board's opposition to the potential 241 toll road extension. Bob Carson moved to approve the Resolution No. 1-2017 Resolution of the Board of Directors of the Rancho San Clemente Community Association in Opposition to Toll Road Routes Through Rancho San Clemente. Jerry Anderson seconded the motion, which carried unanimously.

**No Trespassing Sign Locations**

The Board reviewed a map showing the locations of the No Trespassing Signs placed throughout Rancho San Clemente Community Association.

**Property Line Survey Results**

The Board reviewed correspondence from surveyor Mike Tortomasi and a map of the newly obtained land survey of Tract No. 14760, Lot F to be used for the transfer of landscape maintenance from RSCCA to Harbor View Estates.

**NEW BUSINESS**

**Peter Drilling Proposal for V-Ditch Repairs**

Bob Carson moved to approve the proposal from Peter Drilling & Contracting, Inc. dated May 1, 2017 to remove, re-grade and replace various v-ditches, at a cost not to exceed \$50,000, expensed to account number 3155. Marjie Butterworth seconded the motion, which carried unanimously.

**Quarterly Newsletter**

No discussion.

**Emergency Items**

No discussion.

**ADJOURNMENT**

Bob Carson moved to adjourn the meeting at 7:20 p.m. Marjie Butterworth seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on Thursday, June 8, 2017 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

**End of File.**

Minutes approved this 8 day of June, 2017 by:

Vonne M Barnes  
Secretary or President of RSC Community Association