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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES**  
**Thursday, May 13, 2021**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on May 13, 2021, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:50 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Joe Lovullo, Director at Large; Robert Anderson, Secretary (joined at 6:09)

**Also Present**

Sheryl Sharp of Curtis Management

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

**HOMEOWNER FORUM**

No owners were present.

**DELEGATE FORUM**

**Harbor View Estates** – Nothing to report.

**Montego** – Nothing to report

**Vilamoura** – Nothing to report

**Villagio I** – Nothing to report

**CONSENT CALENDAR**

Jerry Anderson moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously.

1. Board Meeting Minutes of April 8, 2021
2. April Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2066-21 through 2077-21 and 2080-21 through 2084-21
5. Record a lien on RS-P1511-5

**BANK STATEMENT**

Marjie Butterworth moved to approve the April 2021 bank statements and reconciliations. Vonne Barnes seconded the motion, which carried unanimously.

**LANDSCAPE/TREES**

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

*Landscape Proposals*

Jerry Anderson moved to approve South Coast Gardening proposal to replant Calle Pastadero slope in Phase 1, 2 & 3 in the amount of \$15,660.00 expensed to 3130. Joe Lovullo seconded the motion, which carried unanimously.

Jerry Anderson moved to approve South Coast Gardening proposal to remove a large dead sycamore tree on the west side of Calle Del Cerro past the monument in the amount of \$950.00 expensed to 5224. Vonne Barnes seconded the motion, which carried unanimously.

Jerry Anderson moved to approve BrightView Tree Care Service proposal #244421 to remove the large eucalyptus tree behind 406 El Vuelo that is lifting the v-ditch in the amount of \$1,980.00 expensed to 5224. Vonne Barnes seconded the motion, which carried unanimously.

*Landscape & OCFA Maintenance*

President Barnes reported an inspection was performed with Phil Suffridge of South Coast Gardening and Jonathan Lim of OCFA to review the areas for brush abatement. President Barnes reported on the landscape inspection conducted with Phil Suffridge of South Coast Gardening.

*Landscape Inspection Requests*

Vonne Barnes moved to approve request #70-21 to remove a sycamore tree behind the property at the expense of the owner and to plant a new tree in a location determined by the landscape committee not to exceed \$1,000.00 expensed to the owner. Joe Lovullo seconded the motion, (4/1, Barnes Abstained).

**CORRESPONDENCE**

No action required.

**UNFINISHED BUSINESS**

*Slope Construction Above San Jose*

Jerry Anderson moved to approve the addendum to Petra Geosciences in the amount of \$2,980.00 expensed to 3151 for pre-construction meeting with Bistline Engineering, geotechnical evaluation and consultation during site repairs (6 days), observation and testing by senior field technician during mitigation and preparation of the final report. Vonne Barnes seconded the motion, which carried unanimously.

**NEW BUSINESS**

*Invite Councilman Knoblock & Erik Sund on a RRT Ride*

It was a general consensus to invite both individuals on a RRT Ride to review the areas of RSCCA.

*Corporation Status*

Jerry Anderson moved to approve Beck and Company to file the Association's corporation status from 501 C to 501 C 4. Joe Lovullo seconded the motion, which carried unanimously.

Next Newsletter due in June

**Emergency Items**

None

**ADJOURNMENT**

Jerry Anderson moved to adjourn the meeting at 6:46 p.m. Joe Lovullo seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on June 10, 2021 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

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Board Signature

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Date