
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, June 11, 2020

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on June 11, 2020, by telephonic conference. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:03 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Robert Anderson, Director.

BOARD MEMBER ABSENT

Ellen McGuirk, Secretary (Resignation was submitted on May 17 effective immediately)

Also Present

Sheryl Sharp of Curtis Management was also present.

EXECUTIVE SUMMARY

President Vonne Barnes reported that the meeting Minutes were approved, potential litigation, current legal matters were discussed, and delinquencies were reviewed during the Executive Session Board meeting.

HOMEOWNER FORUM

One homeowner was in attendance. Jennifer Elliott from Richmond Pointe HOA addressed the Board of Directors concerning an architectural application she submitted to Richmond Pointe and has tried to have the application submitted to the Master by the association so that it could be reviewed at this meeting and has not been able to and understands the Master is not able to take any action.

DELEGATE FORUM

Montego – Vonne Barnes stated nothing to report.

Bella Vista – Robert Anderson stated nothing to report.

Vilamoura – Marjie Butterworth stated nothing to report.

Villagio I – Jerry Anderson stated nothing to report.

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Robert Anderson seconded the motion, which carried unanimously.

1. Board Meeting Minutes of May 14, 2020
2. May 2020 Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Merrill Lynch Recommendations
5. Architectural Application Numbers 1955-20 through 1965-20
6. Lien to be Recorded on Account RS-M0098-2

FINANCIAL

May 2020 Bank Statements & Reconciliations

Marjie Butterworth moved to approve the May Bank Statements and Reconciliation. Vonne Barnes seconded the motion, which carried unanimously.

LANDSCAPE/TREES

Monthly Progress Report

Phil Suffridge of South Coast Gardening was not present to summarize the May Monthly Progress Report due to Covid-19. The Board of Directors reviewed the report.

Landscape & OCFA Maintenance

The Board reviewed the current status of the OCFA Maintenance.

Landscape Inspection Requests

All landscape requests are on hold due to Cov-19 for the safety of the committee and landscape contractor.

ARCHITECTURAL

The Board reviewed the current architectural review process. Jerry Anderson moved to approve allowing one board member to represent the Board to electronically sign the architectural applications on the condition they comply with the RSCCA Architectural Guidelines and CC&R's. Robert Anderson seconded the motion, which carried unanimously.

CORRESPONDENCE

No action required.

UNFINISHED BUSINESS

No action required.

NEW BUSINESS

Ridge Route Trail Signage

Vonne Barnes reviewed the email sent to the City regarding e-bikes on the Ridge Route Trail.

Board Vacancy

Vonne Barnes moved to appoint Robert Anderson as the Secretary of the Board of Directors. Jerry Anderson seconded the motion, which carried unanimously.

Proposed Revision to Enforcement Policy

Robert Anderson moved to approve the proposed revision to the Enforcement Policy to be sent out to the members for comment to be reviewed for adoption at the August meeting. Jerry Anderson seconded the motion, which carried unanimously.

Electronic Signing

Vonne Barnes moved to approve electronically signing any documents that requires a board signature after a motion has been made to approve the document. Marjie Butterworth seconded the motion, which carried unanimously.

Emergency Items

None at this time.

ADJOURNMENT

Robert Anderson moved to adjourn the meeting at 6:35 p.m. Marjie Butterworth seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on July 9, 2020 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

End of File.

Board Signature

Date