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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES**  
**Thursday, July 8, 2021**

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### **CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on July 8, 2021, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:57 p.m.

### **BOARD MEMBERS PRESENT**

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Joe Lovullo, Director at Large; Robert Anderson, Secretary

### **Also Present**

Sheryl Sharp of Curtis Management

### **EXECUTIVE SUMMARY**

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

### **HOMEOWNER FORUM**

No owners were present.

### **DELEGATE FORUM**

**Bella Vista** - Robert Anderson thanked the board for the work being done on the slope below Bella Vista.

**Harbor View Estates** – Joe Lovullo reported there is an owner on Rio Lindo that has rented the property and the tenant installed a very large skate ramp in the rear yard very close to the fence causing a nuisance to the neighbor. The owner did not submit an architectural application and the board is looking for a resolution to have it removed.

**Montego** – Vonne Barnes reported that Life Time Fitness held a 4-day pickleball tournament. Lifetime did not inform Montego about the event which caused parking and noise disturbances throughout the community.

**Vilamoura** – Nothing to report

**Villagio I** – Nothing to report

### **CONSENT CALENDAR**

Vonne Barnes moved to approve the Consent Calendar as listed below. Marjie Butterworth seconded the motion, which carried unanimously.

1. Board Meeting Minutes of June 10, 2021
2. June Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2100-21 through 2110-21

### **MERRILL LYNCH**

Marjie Butterworth moved to approve the investment recommendations presented by Merrill Lynch to invest \$100,000 that matures on August 5, 2021 in a 3-12 month CD and \$100,000 that matures on August 30, 2021 in a 3-12 month CD. Vonne Barnes seconded the motion, which carried unanimously.

### **BANK STATEMENT**

Marjie Butterworth moved to approve the June 2021 bank statements and reconciliations. Jerry Anderson seconded the motion, which carried unanimously.

## **LANDSCAPE/TREES**

### **Monthly Progress Report**

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

### *Landscape Proposals*

Jerry Anderson moved to ratify South Coast Gardening proposal to upgrade two valves and a quick coupler located at the entry not to exceed \$1,000.00. Marjie Butterworth seconded the motion, which carried unanimously.

Robert Anderson moved to approve installing up to seven (7) Pepper trees at locations determined by the committee at a cost of \$150.00 for each tree. The funds were collected from owners that requested to have trees removed for view obstructions. Joe Lovullo seconded the motion. (4/1, Barnes Abstained).

### *Landscape & OCFA Maintenance*

President Barnes provided an update.

### *Landscape Inspection Requests*

Robert Anderson moved to approve request #72-21 to trim the sycamore tree located behind the property at the owner's expense of \$250.00. Joe Lovullo seconded the motion.

## **CORRESPONDENCE**

No action required.

## **UNFINISHED BUSINESS**

### *Summer Project – Amazon Facility*

President Barnes gave an overview of the proposed Amazon Facility and the board discussed the ramifications this would bring to the communities.

Marjie Butterworth moved to approve allowing President Barnes to prepare a resolution to oppose the Amazon facility. Robert Anderson seconded the motion, which carried unanimously.

## **NEW BUSINESS**

### *Ridgeline Trail*

President Barnes provided an update.

### *St. Andrew's Church*

President Barnes discussed the possibility of a new virus Delta variance strain that may be causing the state to go on restrictions. It was agreed by unanimous consent to request the church to keep the reservation for meeting at the church and to continue having the meetings by Zoom at this time.

### *Year-End Tax Returns*

Marjie Butterworth moved to approve the year-end tax returns prepared by Beck and Company, CPAs. Jerry Anderson seconded the motion, which carried unanimously.

Marjie Butterworth moved to approve the year-end audit prepared by Beck and Company, CPAs. Jerry Anderson seconded the motion, which carried unanimously.

Next Newsletter due in September.

## **Emergency Items**

None

**ADJOURNMENT**

Jerry Anderson moved to adjourn the meeting at 6:53 p.m. Joe Lovullo seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on August 12, 2021 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

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Board Signature

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Date