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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES**  
**Thursday, August 9, 2018**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on August 9, 2018, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:04 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President, Marjie Butterworth, Treasurer, Kent Sanders, Secretary and Henry Lobdell, Director.

**ABSENT**

Jerry Anderson, Vice President

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed, delinquencies were reviewed and Show Cause Hearings were held during the Executive Session Board meeting.

**HOMEOWNER FORUM**

There were no homeowners in attendance.

**DELEGATE FORUM**

**MONTEGO**

No report.

**VILAMOURA**

No report.

**APPROVAL OF THE MINUTES**

The Board reviewed the minutes of the General Session Meeting held on July 12, 2018. Marjie Butterworth moved to approve the General Session minutes of July 12, 2018 as submitted. Kent Sanders seconded the motion, which carried unanimously.

**LANDSCAPE/TREES**

Phil Suffridge summarized the July Monthly Progress Reports submitted by South Coast Gardening.

The Board reviewed the landscape inspection request log, correspondence and images from the Landscape Committee pertaining to recent landscape, irrigation, brush clearance and fire abatement maintenance efforts.

Vonne Barnes requested management to obtain a bid to trim the trees around the monuments out of the regular rotation.

Marjie Butterworth moved to approve the proposal from South Coast Gardening dated July 17, 2018 to install 12-1 gallon Honey Suckle by the Villagio I access road, in the amount of \$108.00. Kent Sanders seconded the motion, which carried unanimously.

Marjie Butterworth moved to approve the proposal from South Coast Gardening dated July 17, 2018 to install 260-1 gallon Honey Suckle on the slope behind 5 Puerto Morant, in the amount of \$2,340.00. Kent Sanders seconded the motion, which carried unanimously.

**TREASURER'S REPORT**

The Board reviewed the July financial statements. Marjie Butterworth moved to approve the financial statement for the period ending July 31, 2018, subject to year-end audit. Vonne Barnes seconded the motion, which carried unanimously.

Marjie Butterworth moved to approve the investment recommendation from Merrill Lynch dated July 11, 2018 to invest \$100,000 into a 36-month CD after it matures on August 24, 2018, \$200,646 to remain liquid. Kent Sanders seconded the motion, which carried unanimously.

**DELINQUENCY**

No action.

**PRESIDENT'S REPORT**

Vonne Barnes reported on recent efforts taking in opposition to the proposed toll road extension near Rancho San Clemente Community Association as well provided the Board with new information pertaining to this matter. Vonne Barnes, who presented slides at the August 9, 2018 TCA Board meeting of the proposed Del Cerro Project which includes a bridge from Calle Del Cerro over Pico to connect with Toll Road Route Option 14, as well as north and south bound lanes along Calle Del Cerro.

**ARCHITECTURAL**

The Board reviewed the architectural tracking report. Marjie Butterworth moved to approve architectural applications 1760-18 through 1782-18. Vonne Barnes seconded the motion, which carried unanimously.

**CORRESPONDENCE**

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

**UNFINISHED BUSINESS**

The Board reviewed and discussed correspondence and images regarding a view obstruction IDR request made to the Richmond Pointe Community Association by a homeowner within Harbor View Estates. The IDR took place on July 24, 2018 and Marjie Butterworth and Vonne Barnes were in attendance. Marjie Butterworth moved to approve sending the IDR summary to the homeowner and a letter to Richmond Pointe from the Board, similar to the letter dated March 12, 2015 sent to Richmond Pointe as well. Kent Sanders seconded the motion, which carried unanimously.

**OCFA Fuel Modification Compliance**

The Board had a brief discussion regarding the OCFA mandated plant material clearance within fuel modification zones.

**NEW BUSINESS**

Marjie Butterworth moved to approve the proposal from Landmark Surveying, Inc. dated August 2, 2018 to perform a field search for any existing property corner survey monuments along the exterior property line for the Misty Ridge property (area highlighted in aerial picture), in the amount of \$4,300.00, expensed to account number 3126. Vonne Barnes seconded the motion, Henry Lobdell declined, motion carried.

Marjie Butterworth moved to approve purchasing four additional "No-Trespassing" signs, at a cost not to exceed \$800.00, expensed to account 5256. Vonne Barnes seconded the motion, which carried unanimously.

The Board reviewed correspondence regarding "grandmother" flats being built within homeowner's associations.

**Quarterly Newsletter**

No discussion.

**ADJOURNMENT**

Marjie Butterworth moved to adjourn the meeting at 7:43 p.m. Vonne Barnes seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on Thursday, September 13, 2018 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

**End of File.**

Minutes approved this 13 day of September, 2018 by:



Secretary or President of RSC Community Association