
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, August 12, 2021

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on August 12, 2021, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:02 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Joe Lovullo, Director at Large; Robert Anderson, Secretary

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

One owner was present.

DELEGATE FORUM

Bella Vista – Nothing to report.

Harbor View Estates – Joe Lovullo reported the skateboard ramp is still ongoing and the board will discuss it at the upcoming meeting.

Montego – Nothing to report.

Vilamoura – Nothing to report

Villagio I – Nothing to report

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Jerry Anderson seconded the motion, which carried unanimously.

1. Board Meeting Minutes of July 8, 2021
2. July Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2111-21 through 2114-21 and 2116-21 through 2122-21
5. Record lien on RS-HV206-1; RS-P0303-4; RS-P1220-7; RS-P1604-3; RS-PS117-2

BANK STATEMENT

Marjie Butterworth moved to approve the July 2021 bank statements and reconciliations. Vonne Barnes seconded the motion, which carried unanimously.

LANDSCAPE/TREES

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend. President Barnes provided a report of the landscape drive that was conducted with President Barnes, Treasurer Butterworth, Phil Suffridge of South Coast Gardening, City Manager Erik Sund, Assistant Jennifer Savage on August 11, 2021.

Robert Anderson moved to reimburse President Barnes \$34.55 for a meal that she and Marjie Butterworth had to prior to the meeting with the City expensed to 5158. Joe Lovullo seconded the motion, (3/2 Barnes, Butterworth abstained).

Landscape Proposals

Joe Lovullo moved to approve renewing the Calsense Data Plan for five years in the amount of \$14,250.00. Robert Anderson seconded the motion, which carried unanimously.

Landscape & OCFA Maintenance

President Barnes provided an update.

Landscape Inspection Requests

The Board reviewed the report.

CORRESPONDENCE

No action required.

UNFINISHED BUSINESS

Summer Project – Amazon Facility

President Barnes gave an overview of the proposed Amazon Facility.

NEW BUSINESS

Architectural Application #2115-21

Jerry Anderson moved to deny Architectural Application 2115-21 as submitted and requests the owner to provide detail showing all drainage to be directed to the front of the property to drain into the city storm drain for the spool. The board also requests the Master slope to be returned to its original condition. Robert Anderson seconded the motion, which carried unanimously.

President Barnes Reimbursement Request

Marjie Butterworth moved to reimburse President Barnes for purchasing an annual subscription for Microsoft 365 NTE \$100.00 expensed to 5158 to continue the work for the association. Joe Lovullo seconded the motion, (4/1 Barnes abstained).

Reserve Study Proposals

Marjie Butterworth moved to approve the reserve study proposal from RDA in the amount of \$295 for an update expensed to 5120. Robert Anderson seconded the motion, which carried unanimously.

Annual Meeting

The Board reviewed the candidate statements that were submitted for the upcoming annual meeting in November.

Next Newsletter due in September.

Emergency Items

None

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:50 p.m. Robert Anderson seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on September 9, 2021 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date