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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
Thursday, September 9, 2021**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on September 9, 2021, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:47 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Joe Lovullo, Director at Large; Robert Anderson, Secretary

**Also Present**

Sheryl Sharp of Curtis Management

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

**HOMEOWNER FORUM**

None

**DELEGATE FORUM**

**Bella Vista** – Nothing to report.

**Harbor View Estates** – Nothing to report

**Montego** – Nothing to report

**Vilamoura** – The paving is being done

**Villagio I** – Nothing to report

**CONSENT CALENDAR**

Vonne Barnes moved to approve the Consent Calendar as listed below. Jerry Anderson seconded the motion, which carried unanimously.

1. Board Meeting Minutes of August 12, 2021
2. August Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2122-21 through 2127-21

**BANK STATEMENT**

Marjie Butterworth moved to approve the August 2021 bank statements and reconciliations. Vonne Barnes seconded the motion, which carried unanimously.

**LANDSCAPE/TREES**

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend. President Barnes provided a report of the landscape drive that was conducted with President Barnes, Phil Suffridge, Gary Hein and Joe Lovullo on August 25, 2021.

*Landscape Proposals*

The Board reviewed the proposals to remove two eucalyptus trees behind 61 Via Zaragoza and determined to table them.

*Landscape & OCFA Maintenance*

President Barnes provided an update.

*Landscape Inspection Requests*

The Board reviewed the report.

**CORRESPONDENCE**

No action required.

**UNFINISHED BUSINESS**

*Summer Project – Amazon Facility*

President Barnes gave an update.

**NEW BUSINESS**

*Specific Plan Amendment*

President Barnes reported there was an amendment and provided an overview.

*Resolution Opposing Amazon Distribution Center*

President Barnes reviewed the Resolution she prepared for use by the Master and all of the sub-associations and provided an overview.

*Purchase New Christmas Lights*

Marjie Butterworth moved to approve South Coast Gardening to purchase new Christmas lights not to exceed \$600.00. Vonne Barnes seconded the motion, which carried unanimously.

*Seacrest Apartments Architectural*

Marjie Butterworth moved to approve the reserve study proposal from RDA in the amount of \$295 for an update expensed to 5120. Robert Anderson seconded the motion, which carried unanimously.

Next Newsletter due in September.

**Emergency Items**

None

**ADJOURNMENT**

Marjie Butterworth moved to adjourn the meeting at 6:15 p.m. Jerry Anderson seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on October 14, 2021 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

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Board Signature

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Date