
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Thursday, October 12, 2017

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on October 12, 2017, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President, Jerry Anderson, Vice President, Marjie Butterworth, Secretary, Kent Sanders, Treasurer and Bob Carson, Director.

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

EXECUTIVE SUMMARY

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

Three (3) homeowners were in attendance.

DELEGATE FORUM

MONTEGO

No report.

VILAMOURA

No report.

VILLAGIO I

No report.

RANCHO CRISTIANITOS

No report.

RICHMOND POINTE

No report.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on September 14, 2017. Marjie Butterworth moved to approve the General Session minutes of September 14, 2017 as submitted. Jerry Anderson seconded the motion, which carried unanimously.

LANDSCAPING

Phil Suffridge of South Coast Gardening was present and summarized the September Monthly Progress Report submitted on October 1, 2017 for Board review.

Bob Carson moved to ratify the emergency approval of the proposal from South Coast Gardening to repair a broken valve, at a cost not to exceed \$1,000.00. Jerry Anderson seconded the motion, which carried unanimously.

Bob Carson moved to approve providing the owner of 1223 Visalia three options in response to the request to trim or remove three pine trees for a view obstruction: 1) South Coast Gardening to remove three large pine trees on the slope behind the home and replace with three strawberries trees in a location deemed by the landscape committee, for \$2,325.00, expensed to the applicant, 2) Trim the three pine trees out of rotation at the normal rate for Arborwell Tree Care, expensed to the applicant or 3) Owner can wait for the normal tree trimming rotation. Marjie Butterworth seconded the motion, which carried unanimously.

Jerry Anderson moved to approve South Coast Gardening to installing holiday lights and to hire Darrell Electrical for necessary electrical modifications, on the two monuments, at a cost not to exceed \$4,500.00. Bob Carson seconded the motion, which carried unanimously.

The Board reviewed correspondence and images from the Landscape Committee as well as the landscape inspection request log.

TREASURER'S REPORT

The Board reviewed the September financial statements. Kent Sanders moved to accept the financial statement for the period ending September 30, 2017, subject to year-end audit. Bob Carson seconded the motion, which carried unanimously.

Kent Sanders moved to approve the investment recommendation submitted by Merrill Lynch dated October 4, 2017 to invest \$200,000 of the liquid balance into four \$50,000 CD's, as follows: \$50,000 into a 6-month CD (1.35%), \$50,000 into a 24-month CD (1.7%), \$50,000 into a 30-month CD (1.85%) and \$50,000 into a 36-month CD (1.95%) after the CD matures on November 2, 2017. Bob Carson seconded the motion, which carried unanimously.

DELINQUENCY

The Board reviewed the delinquency status matrix. No action taken.

Bob Carson moved to above filing liens on account numbers RP073-4, RP079-3. Jerry Anderson seconded the motion, which carried unanimously.

PRESIDENT'S REPORT

Vonne Barnes reported on recent efforts taken in opposition to the possible toll road installation/extension through Rancho San Clemente Community Association and near by areas. Additionally, she reported that RSCCA had cleared out a homeless camp near Life Time Fitness and installed a chain link fence and "No Trespassing" sign.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Vonne Barnes moved to approve architectural applications 1665-17 through 1671-17. Marjie Butterworth seconded the motion, which carried unanimously.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, to track expenses. To date, \$45,584.75 has been spent on the Open Space behind Calle Empalme.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

UNFINISHED BUSINESS

City Water Refunds

The Board discussed the formal online request form that Chris Bonkowski of IWB, LLP is to submit on the City of San Clemente website regarding Irrigation accounts: 100534-01; 104368-01; 108378-02; 108459-02; and 108460-02 and a refund request in the total amount of \$19,444.64.

Toll Road Extension

The Board reviewed and discussed correspondence sent to the City regarding their collective opposition to the Toll Road Routes that are proposed to be installed through Rancho San Clemente Community Association and near by areas. The Board also discussed the Resolution that was submitted to the City, as well as other sub-associations that have submitted a Resolution. Additionally, President Vonne Barnes discussed the multiple TCA Meetings she has attended to present her opposition to the toll road extension project on behalf of RSCCA. An article and maps was included in the October RSCCA newsletter.

City Housing Element

The Board reviewed correspondence sent to the California Department of Housing & Community Development regarding revisions to the Housing Element and the Pico-El Camino Real Emergency Shelter Zone Area.

OCFA Fuel Mod Clearance/Maintenance

The Board reviewed correspondence and images of required fire zone landscape maintenance in progress by South Coast Gardening within RSCCA. The Board additionally reviewed correspondence from Teri Merritt, Fire Prevention Specialist/Wildland Pre-Fire Management of the Orange County Fire Authority regarding inspections and progress.

NEW BUSINESS

Lifetime Fitness Center

The Board announced that the Association now has a liaison to work with at the Lifetime Fitness Center to discuss various issues such as homeless activity and maintenance.

Quarterly Newsletter

The Board discussed items to be included in the December newsletter.

ADJOURNMENT

Marjie Butterworth moved to adjourn the meeting at 6:35 p.m. Bob Carson seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, November 9, 2017 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this 9 day of November, 2017 by:

Vanne M. Backus

Secretary or President of RSC Community Association