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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**Thursday, November 9, 2017**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on November 9, 2017, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President, Jerry Anderson, Vice President, Marjie Butterworth, Secretary and Bob Carson, Director.

**ABSENT**

Kent Sanders, Treasurer

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

**HOMEOWNER FORUM**

Four (4) homeowners were in attendance.

**DELEGATE FORUM**

**MONTEGO**

No report.

**VILAMOURA**

No report.

**VILLAGIO I**

No report.

**RANCHO CRISTIANITOS**

No report.

**RICHMOND POINTE**

No report.

**APPROVAL OF THE MINUTES**

The Board reviewed the minutes of the General Session Meeting held on October 12, 2017. Marjie Butterworth moved to approve the General Session minutes of October 12, 2017 as submitted. Jerry Anderson seconded the motion, which carried unanimously.

**LANDSCAPING**

The Board reviewed the October Monthly Progress Report submitted on November 1, 2017 for Board review.

The Board reviewed correspondence and images from the Landscape Committee as well as the landscape inspection request log.

Bob Carson moved to approve six palm tree electrical circuits for holiday lights and to repair the three pole contractor that controls the existing lighting that has a burnt leg and ground lights on the east side that are not working, for a total amount of \$1,950.00. Marjie Butterworth seconded the motion, which carried unanimously.

**TREASURER'S REPORT**

The Board reviewed the October financial statements. Bob Carson moved to accept the financial statement for the period ending October 31, 2017, subject to year-end audit. Marjie Butterworth seconded the motion, which carried unanimously.

Marjie Butterworth moved to approve filing liens on account number BR075-3 Bob Carson seconded the motion, which carried unanimously.

## **DELINQUENCY**

The Board reviewed the delinquency status matrix. No action taken.

## **PRESIDENT'S REPORT**

Vonne Barnes reported on recent efforts in the opposition to the possible San Clemente toll road extension.

## **ARCHITECTURAL**

The Board reviewed the architectural tracking report. Vonne Barnes moved to approve architectural applications 1672-17 through 1679-17. Marjie Butterworth seconded the motion, which carried unanimously.

## **SLOPE MAINTENANCE**

The Board reviewed the slope maintenance expenditure chart, to track expenses. To date, \$45,584.75 has been spent on the Open Space behind Calle Empalme and \$55,843.60 on V-Ditch repairs.

## **CORRESPONDENCE**

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

## **UNFINISHED BUSINESS**

### **City Water Refunds**

The Board discussed the refund request in the total amount of \$19,444.64 to the City of San Clemente regarding Irrigation accounts: 100534-01; 104368-01; 108378-02; 108459-02; and 108460-02 and The Board resolved to cease efforts towards a refund as it would not be feasible or cost efficient to pursue.

### **Toll Road Extension**

The Board reviewed and discussed correspondence sent to the City regarding their collective opposition to the Toll Road Routes that are proposed to be installed through Rancho San Clemente Community Association and near by areas.

### **City Housing Element**

The Board discussed the California Department of Housing & Community Development regarding revisions to the Housing Element and the Pico-El Camino Real Emergency Shelter Zone Area.

### **OCFA Fuel Mod Clearance/Maintenance**

The Board discussed OCFA instructions to redirect all manpower from regular maintenance to additional fire zone clearance.

### **Lifetime Fitness Center**

The Board reviewed images and correspondence sent from the Board to the management of the Lifetime Fitness Center regarding necessary landscape maintenance.

## **NEW BUSINESS**

### **Appoint Inspector of Election**

Bob Carson moved to approve appointing Allegra Cody as the Inspector of Election for the Annual Meeting. Marjie Butterworth seconded the motion, which carried unanimously.

### **Community Project Solvers Club**

The Board reviewed correspondence in regards to the San Clemente High School Community Problem Solvers Club who met with the City Manager regarding project ideas to implement improvements such as updated signage consider along the Ridge Route Trail (RRT). Phil Suffridge South Coast Gardening and President Vonne Barnes provided a landscape drive for CPSC for an overview of the RRT.

### **City of San Clemente Water Rate Increase**

The Board reviewed the Letter of Protest and supplemental correspondence sent by President Vonne Barnes, and Barnes' letter read by Kathlene Bruen during Oral Communication at the City Council public hearing and Barnes' letter to the SC Times on behalf of Rancho San Clemente Community Association to the City of San Clemente protesting the proposed water rates increase.

### **Arborwell Phase I Tree Work**

Bob Carson moved to approve Estimate E97999 from Arborwell Professional Tree Management dated October 27, 2017 for the Phase 1 Tree trimming, in the amount of \$36,268.65, expensed to account 5226. Marjie Butterworth seconded the motion, which carried unanimously.

### **South Coast Gardening**

No action.

**Quarterly Newsletter**

The Board discussed items to be included in the January newsletter.

**ADJOURNMENT**

Marjie Butterworth moved to adjourn the meeting at 6:20 p.m. Bob Carson seconded the motion, which carried unanimously.

**NEXT MEETING**

The next Board of Directors meeting will be held on Thursday, December 14, 2017 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

**End of File.**

Minutes approved this 14 day of Dec, 2017 by:

  
Secretary or President of RSC Community Association