
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Thursday, November 10, 2016

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on November 10, 2016, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:06 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Pete Jeanseau, Vice President; Marjie Butterworth, Secretary and Karel Rocha, Treasurer

Sheryl Sharp of Curtis Management was also present.

EXECUTIVE SUMMARY

Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

There were five (5) homeowners in attendance.

DELEGATE FORUM

VILAMOURA

Marjie Butterworth did not provide a report.

HARBOR VIEW

Lyndie O'Toole did not provide a report.

MONTEGO

Vonne Barnes reported that their streets were resurfaced.

PACIFIC SHORES

Linda Wessleman reported that their streets were resurfaced.

BRISA DEL MAR

Karel Rocha did not provide a report.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on October 13, 2016. Pete Jeanseau moved to approve the General Session minutes of October 13, 2016 as submitted. Karel Rocha seconded the motion, which was carried unanimously.

LANDSCAPING

The Board reviewed the October Monthly Progress Report submitted for Board review on November 1, 2016.

The Board reviewed correspondence from the Landscape Committee as well as the landscape inspection request log.

Pete Jeanseau moved to approve the proposal from South Coast Gardening dated October 18, 2016 for the removal of a large eucalyptus tree and replacement with a multi-trunk strawberry tree located behind 1038 Calle Venezia, per the landscape committee, expensed to account number 5224, to be paid for by the homeowner. Karel Rocha seconded the motion, which was carried unanimously.

Pete Jeanseau moved to approve the proposal from South Coast Gardening dated November 8, 2016 to install 12-5 gallon Agave Americana, 14-5 gallon Iceberg Rose and 28-1 gallon Pittosporum Wheelers on the corner below Santa Clara along Vista Montana, in the amount of \$1,034.00, expensed to account 5227. Karel Rocha seconded the motion, which was carried unanimously.

TREASURER'S REPORT

The Board reviewed the October 2016 financial statement. Vonne Barnes moved to accept the financial statement for the period ending October 31, 2016, subject to year-end audit. Marjie Butterworth seconded the motion, which was carried unanimously.

PRESIDENT'S REPORT

No report.

DELINQUENCY

Pete Jeanseau moved to approve filing a lien on account number M0098-2. Karel Rocha seconded the motion, which was carried unanimously, expensed to account number 5156.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Karel Rocha moved to approve architectural applications 1515-16 through 1528-16 and 1538-16. Pete Jeanseau seconded the motion, which was carried unanimously.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

The Board reviewed images submitted of personal stepping-stones being placed by a homeowner on RSCCA property for personal ingress and egress to their home in Villagio II. The Board requested that the items be removed and that the homeowner refrain from doing so moving forward.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, which reflects \$5,859.75 on the Open Space behind Calle Empalme.

UNFINISHED BUSINESS

Calle Del Cerro Traffic

The Board reviewed a traffic study submitted by the City of San Clemente Engineering Division, which surveyed traffic patterns on Calle Del Cerro between Ibiza and Venezia.

City Enforcement/SB2 Homeless Shelter/Ridge Route Trail/City Fire Hazard & Dead Trees/Mitigate Bike Trails

The Board reviewed Correction Notices sent from the City to the Master Association in regards to maintenance concerns.

The Board had a brief discussion regarding the SB2 Homeless shelter that is being built in the Business Park near RSCCA.

The Board discussed the trespassing issues onto the RSCCA Ridge Route Trail and Open Space land. The Board also discussed their multiple requests with the City for enforcement and signage on the trail.

Lot Ownership And Maintenance

The Board reviewed the "Lot Ownership Information for Slope Areas" spreadsheet, outlining APN#, Lot #, Tract #, Ownership and location. Pete Jeanseau moved to approve the invoice for obtaining deeds and documents for the spreadsheet preparation from Sheryl Sharp for 5.75 hours at \$75 per hour, in the amount of \$431.25, expensed to account 5158. Vonne Barnes seconded the motion, which was carried unanimously.

Tennis Club Maintenance

No discussion.

City Responsibility for Trespassing onto RSCCA Property

The Board had a brief discussion regarding the City's responsibility for trespassing prevention onto RSCCA property.

NEW BUSINESS

Temporary Right of Entry Agreement

The Board reviewed the Temporary Right of Entry Agreement for the Columbo Slope Repair

2016-2017 Year-end Tax Returns and Audit Proposal

Karel Rocha moved to approve the proposal from Inouye, Shively & Klatt dated October 25, 2016 for the annual audit and income tax preparation, in the amount of \$1,200.00, expensed to account 5115. Pete Jeanseau seconded the motion, which was carried unanimously.

Quarterly Newsletter

No discussion.

ADJOURNMENT

Pete Jeanseau moved to adjourn the meeting at 6:40 p.m. Karel Rocha seconded the motion, which was carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, December 8, 2016 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this _____ day of _____, 2016 by:

Secretary or President of RSC Community Association