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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

**January 12, 2017
6:00 p.m.**

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of December 8, 2016 for review and amend or approve; Annual Meeting minutes for review only.
- LANDSCAPE/TREES:** - Monthly Progress Report
- Landscape Committee to report on items since last meeting.
- Landscape Inspection Requests.
- Landscape Proposals.
- TREASURER'S REPORT:** * Treasurer Karel Rocha to report on the December financial to review/accept, subject to audit.
- DELINQUENCY:** * Delinquency Status – Analysis for review.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- ARCHITECTURAL:** - Architectural Tracking Report – Report for review.
* Architectural Applications – Board to review application numbers 1546-16 through 1550-16 to be approved.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- UNFINISHED BUSINESS:** * 1. Calle Del Cerro Traffic/Request for Stop Sign
2. City Enforcement/SB2 Homeless Shelter/Ridge Route Trail/City Fire Hazard and Dead Trees/Mitigate Bike Trails
3. Lot Ownership and Maintenance
4. Easement for Lot Maintenance & Lots Adjacent to Calle Empalme **(216)**
- NEW BUSINESS:** * 1. Enforcement Policy
2. Columbo Slope Readings
3. Update Notebook Project
4. Reserve Study Update Draft
5. Proposed 2017/18 Budget
6. 2017/18 Collection Policy
7. Quarterly Newsletter – Due to go out in March
8. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **February 9, 2017** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.