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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
COMMUNITY MANAGER’S REPORT**

**BOARD OF DIRECTORS  
MEETING**

**August 13, 2020  
6:00 p.m.**

**Telephonically**

**Sheryl Sharp, Community Association Manager**

At 6:00pm you may call 1-760-579-7178 and enter the Conference ID 775184#. Once Homeowner Forum has concluded a Member may listen, however, they must mute their phone and not interrupt the meeting at any time so the Board may conduct business.

RSCCA members may submit comments regarding General or Agenda items to the RSCCA Board by sending an email to [ssharp@curtismanagement.com](mailto:ssharp@curtismanagement.com) Please submit comments by 3:00 p.m. on August 13, 2020.

**AGENDA**

**Electronic Recording is prohibited during the meeting.**

**CALL TO ORDER:**

**EXECUTIVE SESSION SUMMARY:**

**HOMEOWNER FORUM:**

**DELEGATE FORUM:**

- No later than 6:00 p.m.
  - Board to present summary of Executive Session discussions.
  - Oral Communications for homeowners. Each owner has 3 minutes.
  - Each Delegate to report on their sub-association activity.
- |                            |                            |                       |
|----------------------------|----------------------------|-----------------------|
| <b>Bella Vista</b>         | <b>Rancho Cristianitos</b> | <b>Vilamoura</b>      |
| <b>Brisa Del Mar</b>       | <b>Rancho Del Mar</b>      | <b>Villagio I</b>     |
| <b>Harbor View Estates</b> | <b>Richmond Pointe</b>     | <b>Villagio II</b>    |
| <b>Montego</b>             | <b>Seacrest Apts.</b>      | <b>Vista Pacifica</b> |
| <b>Pacific Shores</b>      | <b>Sea Ridge Estates</b>   |                       |

**CONSENT CALENDAR:**

**All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless a Director on the Board requests removal of an item for separate discussion and action.**

1. Board Meeting Minutes of July 9, 2020
2. July 2020 Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Number 1976-20 through 1988-20
5. Lien to be recorded on account #RS-P1903-4.

**BANK STATEMENT:**

**LANDSCAPE/TREES:**

- \* July Bank Statements & Reconciliations
- Monthly Progress Report
- Landscape Inspection Requests (On Hold)
- Landscape Proposals
- Landscape & OCFA Maintenance

**CORRESPONDENCE:**

**UNFINISHED BUSINESS:**

- General Correspondence
- \* 1. Proposed Revision to Enforcement Policy
- 2. Records for E-Storage and Future

**NEW BUSINESS:**

- \* 1. Year-end Audit and Tax Returns
- 2. Newsletter – Due in September
- 3. Emergency Items

**NEXT MEETING:**

- The next Board of Directors meeting is scheduled for **September 10, 2020** at 6:00 p.m., St. Andrew’s Church, San Clemente.

**ADJOURNMENT:**

- No later than 8:00 p.m.