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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS  
MEETING**

**September 8, 2016  
6:00 p.m.**

**St. Andrew's Church  
2001 Calle Frontera**

**Sheryl Sharp, Community Association Manager**

**AGENDA**

**\*REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
  - EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
  - HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
  - DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
- |                            |                            |                       |
|----------------------------|----------------------------|-----------------------|
| <b>Bella Vista</b>         | <b>Rancho Cristianitos</b> | <b>Villagio I</b>     |
| <b>Brisa Del Mar</b>       | <b>Richmond Pointe</b>     | <b>Villagio II</b>    |
| <b>Harbor View Estates</b> | <b>Seacrest Apts.</b>      | <b>Vista Pacifica</b> |
| <b>Montego</b>             | <b>Sea Ridge Estates</b>   | <b>Avana</b>          |
| <b>Pacific Shores</b>      | <b>Vilamoura</b>           |                       |
- MINUTES:** \* Board Meeting minutes of August 11, 2016 for review and amend or approve; Annual Meeting minutes for review only.
  - LANDSCAPE/TREES:**
    - Monthly Progress Report
    - Landscape Committee to report on items since last meeting.
    - Landscape Inspection Requests.
    - Landscape Proposals.
  - TREASURER'S REPORT:**
    - \* Treasurer Karel Rocha to report on the August financial to review/accept, subject to audit.
    - \* Investment Discussion.
  - DELINQUENCY:** \* Delinquency Status – Analysis for review.
  - PRESIDENT'S REPORT:** - President Vonne Barnes to report.
  - ARCHITECTURAL:**
    - Architectural Tracking Report – Report for review.
    - \* Architectural Applications – Board to review application numbers 1504-16 through 1511-16 to be approved.
  - CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
  - SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
  - UNFINISHED BUSINESS:**
    - \* 1. Calle Del Cerro Traffic/Request for Stop Sign
    - 2. Slope area behind Calle Empalme / OCFA / City
    - 3. Lot Ownership and Maintenance
    - 4. Ridge Route Trail / City Fire Hazard and Dead Trees / Mitigate Bike Trails
    - 5. Tennis Club Maintenance **(221-231)**
  - NEW BUSINESS:**
    - \* 1. Transwest Electric Proposal.
    - 2. Additional Signage
    - 3. City Responsibility for Trespassing onto RSCCA Property
    - 4. Quarterly Newsletter – Due to go out in September
    - 5. Emergency Items
  - NEXT MEETING:** - The next Board of Directors meeting is scheduled for **October 13, 2016** at 6:00 p.m., St. Andrew's Church, San Clemente.
  - ADJOURNMENT:** - No later than 8:00 p.m.