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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

**September 14, 2017
6:00 p.m.**

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of July 13, 2017 for review and amend or approve.
- LANDSCAPE/TREES:** - Monthly Progress Report
- Landscape Proposals.
- Landscape Committee to report on items since last meeting.
- Landscape Inspection Requests.
- TREASURER'S REPORT:** * Board to review the July and August financial to accept, subject to audit.
- DELINQUENCY:** * Delinquency Status – Analysis for review.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- ARCHITECTURAL:** - Architectural Tracking Report – Report for review.
* Architectural Applications – Board to review application numbers 1645-17 through 1663-17 to be approved.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- UNFINISHED BUSINESS:** *
1. City Water Refunds
2. Toll Road Extension
3. City Housing Element
- NEW BUSINESS:** *
1. Increase Authority to Approve Necessary Emergency Repairs.
2. OCFA Fuel Mod Clearance/Maintenance
3. RDA Reserve Study Proposal
4. No Trespassing Signs
5. Quarterly Newsletter – Due to go out in September
6. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **October 12, 2017** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.