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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
COMMUNITY MANAGER’S REPORT**

**BOARD OF DIRECTORS  
MEETING**

**November 11, 2021  
6:00 p.m.**

**Sheryl Sharp, Community Association Manager**

**Location:** Join Zoom Meeting

<https://us02web.zoom.us/j/85711375300?pwd=MVR2ZWVHM2x6UkFzWTBsdzk3ZmNyQT09>

Meeting ID: 857 1137 5300

**Contact Curtis Management no later than 4:00pm the day of the meeting to obtain the password.**

**AGENDA**

**Electronic/Video Recording is prohibited during the meeting.**

- |                                   |   |                       |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
|-----------------------------------|---|-----------------------|----------------------------|------------------|----------------------|-----------------------|-------------------|----------------------------|------------------------|--------------------|----------------|-----------------------|-----------------------|-----------------------|--------------------------|--|
| <b>CALL TO ORDER:</b>             | - No later than 6:00 p.m.   |                       |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>EXECUTIVE SESSION SUMMARY:</b> | - Board to present summary of Executive Session discussions.  |                       |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>HOMEOWNER FORUM:</b>           | - Oral Communications for homeowners. Each owner has 3 minutes.   |                       |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>DELEGATE FORUM:</b>            | - Each Delegate to report on their sub-association activity.  |                       |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
|                                   | <table border="0"> <tr> <td><b>Bella Vista</b></td> <td><b>Rancho Cristianitos</b></td> <td><b>Vilamoura</b></td> </tr> <tr> <td><b>Brisa Del Mar</b></td> <td><b>Rancho Del Mar</b></td> <td><b>Villagio I</b></td> </tr> <tr> <td><b>Harbor View Estates</b></td> <td><b>Richmond Pointe</b></td> <td><b>Villagio II</b></td> </tr> <tr> <td><b>Montego</b></td> <td><b>Seacrest Apts.</b></td> <td><b>Vista Pacifica</b></td> </tr> <tr> <td><b>Pacific Shores</b></td> <td><b>Sea Ridge Estates</b></td> <td></td> </tr> </table> | <b>Bella Vista</b>    | <b>Rancho Cristianitos</b> | <b>Vilamoura</b> | <b>Brisa Del Mar</b> | <b>Rancho Del Mar</b> | <b>Villagio I</b> | <b>Harbor View Estates</b> | <b>Richmond Pointe</b> | <b>Villagio II</b> | <b>Montego</b> | <b>Seacrest Apts.</b> | <b>Vista Pacifica</b> | <b>Pacific Shores</b> | <b>Sea Ridge Estates</b> |  |
| <b>Bella Vista</b>                | <b>Rancho Cristianitos</b>  | <b>Vilamoura</b>      |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>Brisa Del Mar</b>              | <b>Rancho Del Mar</b>   | <b>Villagio I</b>     |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>Harbor View Estates</b>        | <b>Richmond Pointe</b>  | <b>Villagio II</b>    |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>Montego</b>                    | <b>Seacrest Apts.</b>   | <b>Vista Pacifica</b> |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |
| <b>Pacific Shores</b>             | <b>Sea Ridge Estates</b>  |                       |                            |                  |                      |                       |                   |                            |                        |                    |                |                       |                       |                       |                          |  |

**CONSENT CALENDAR:** All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless a Director on the Board requests removal of an item for separate discussion and action.

1. Board Meeting Minutes of October 14, 2021
2. October 2021 Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Number 2144-21 through 2147-21

- FINANCIAL:**
- \* October Bank Statements & Reconciliations
  - \* Merrill Lynch Investment Recommendations.

- LANDSCAPE/TREES:**
- Monthly Progress Report
  - Landscape Proposals
  - Landscape Inspection Requests
  - Landscape & OCFA Maintenance

- CORRESPONDENCE:**
- General Correspondence for review
- UNFINISHED BUSINESS:**
- \* 1. Summer Project – Amazon Facility
  - 2. Reclaimed Water Project

- NEW BUSINESS:**
- \* 1. Next Newsletter due December
  - 2. Emergency Items

**NEXT MEETING:** - The next Board of Directors meeting is scheduled for **December 9, 2021** at 6:00 p.m., Location to be determined.

**ADJOURNMENT:** - No later than 8:00 p.m.