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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

**November 12, 2020
6:00 p.m.**

Sheryl Sharp, Community Association Manager

Location: Join Zoom Meeting – Join Zoom Meeting

<https://us02web.zoom.us/j/86174854624?pwd=VDlZZC9xN2dyZitrMkNmRVdjRlhLQT09>

Meeting ID: 861 7485 4624

Contact Curtis Management no later than 4:00pm PDT on November 12, 2020 to obtain the password.

AGENDA

Electronic/Video Recording is prohibited during the meeting.

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Vilamoura |
| Brisa Del Mar | Rancho Del Mar | Villagio I |
| Harbor View Estates | Richmond Pointe | Villagio II |
| Montego | Seacrest Apts. | Vista Pacifica |
| Pacific Shores | Sea Ridge Estates | |
- CONSENT CALENDAR:** **All items listed on the Consent Calendar are considered to be routine and will be enacted by one motion without discussion unless a Director on the Board requests removal of an item for separate discussion and action.**
1. Board Meeting Minutes of October 8, 2020
 2. October 2020 Financial Statement subject to audit
 3. Civil Code §5380(b)(6) Board Resolution for transfers
 4. Architectural Application Number 1996-20 through 2006-20
- INVESTMENT:** * Merrill Lynch Investment Recommendation
- BANK STATEMENT:** * October Bank Statements & Reconciliations
- LANDSCAPE/TREES:**
- Monthly Progress Report
 - Landscape Proposals
 - Landscape & OCFA Maintenance
 - Landscape Inspection Requests (On Hold)
- CORRESPONDENCE:** - General Correspondence
- UNFINISHED BUSINESS:** * 1.
- NEW BUSINESS:** * 1. Calsense Communication Upgrade
2. Newsletter – Due in December
3. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **December 10, 2020** at 6:00 p.m., Location to be determined.
- ADJOURNMENT:** - No later than 8:00 p.m.