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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

December 14, 2017

**St. Andrew's Church
2001 Calle Frontera**

6:00 p.m.

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- ORGANIZATION:** * Board to appoint Officer Positions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of November 9, 2017 for review and amend or approve.
- LANDSCAPE/TREES:** - Monthly Progress Report
- Landscape Proposals.
- Landscape Committee to report on items since last meeting.
- Landscape Inspection Requests.
- TREASURER'S REPORT:** * Board to review the October financial to accept, subject to audit.
- DELINQUENCY:** * Delinquency Status – Analysis for review.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- ARCHITECTURAL:** - Architectural Tracking Report – Report for review.
* Architectural Applications – Board to review application numbers 1680-17 through 1689-17 to be approved.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- UNFINISHED BUSINESS:** * 1. Toll Road Extension
2. OCFA Fuel Mod Clearance/Maintenance
3. Life Time Fitness
4.
5. City of San Clemente Water Rate Increase
- NEW BUSINESS:** * 1. Knob Hill Fire
2. Community Project Solvers Club
3. 2018-19 Reserve Study
3. 2018-19 Proposed Budget
4. South Coast Gardening Proposal
5. 2018-19 Collection Policy
6. Quarterly Newsletter – Due to go out in December
7. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **January 11, 2018** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.