

For Sub-Association Use Only
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**RANCHO SAN CLEMENTE SUB-ASSOCIATION AND COMMUNITY ASSOCIATION
APPLICATION FOR ARCHITECTURAL CONTROL COMMITTEE
APPROVAL AND AGREEMENT**

OWNER(S) NAME _____

PROPERTY ADDRESS _____

SUB-ASSOCIATION _____

This section must be completed with a description of the improvement(s) to be completed. Submit four (4) applications including any drawings and/or specifications, to the appropriate Sub-Association. Upon approval, the Sub-Association is to mail three (3) complete sets of applications to RSCCA. After approval, RSCCA will retain one (1) complete set and return two complete sets to the Sub-Association Management Company, who is to retain one (1) set and mail one (1) set to the applicant. Approval from RSCCA must be granted prior to commencement of the proposed improvements and/or architectural alterations described as follows:

I/We have read and understand the Association's ARCHITECTURAL APPROVAL PROCEDURES AND STANDARDS and I/We acknowledge receipt thereof and agree that all provisions therein are made a part of this application, including all homeowner's obligations and liabilities as specified.

Neighbor Awareness: I/We have discussed the proposed improvements and/or alterations and the attached drawings and specifications with the homeowners most affected, whose signatures appear below. A neighbor's objection does not necessarily constitute the application being denied. (Please note: Affected homeowners are defined as: side of, back of, or front of, if applicable.)

Neighbor's Signature	Address	Date	Objections (Yes or No)
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I/We agree to pay or reimburse the Sub-Association or Master Association for costs incurred in moving sprinkler lines and heads, plants and trees, electrical lines or fixtures, replanting of plants or grass destroyed during the construction, or any other expense that the Associations incur to correct construction damage.

I/We understand and agree that Architectural Control Committee or Board of Directors approval is limited to authority granted under the By-Laws of the Master Community Association and is an endorsement of architectural compatibility without waiver of applicable ordinances or city permit requirements. This approval is valid for ninety (90) days. If work is not completed within ninety (90) days, an extension can be requested.

I/We understand that failure to comply with the terms, conditions, restrictions, and promises set forth in the ARCHITECTURAL APPROVAL PROCEDURES AND STANDARDS and with qualifications for approval of this application by the sub-association and Master Community Association Architectural Control Committees subjects me/us to liability for any deviation. I/We agree to indemnify the sub-association or Master Community Association for any monies spent pursuant to the correction of any such deviation. I/We understand that the Architectural Control Committee or Board of Directors shall make the final decision of what constitutes compliance and/or deviation from the plans and specifications as approved.

I/We agree to indemnify the sub-association and/or the Master Community Association for all costs and/or attorney's fees expended to enforce the provisions of this agreement.

Owner(s) Signature

Telephone Number

Date

PLEASE NOTE: THIS PAGE MUST BE SIGNED BY THE PROPERTY OWNER.

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SUB-ASSOCIATION
ARCHITECTURAL REVIEW COMMITTEE

PROPERTY ADDRESS: _____

RECOMMENDATION:

Color Scheme: _____

_____ Approved as presented

_____ Approved with the following qualifications: _____

_____ Rejected for the following reason(s): _____

_____ Sub-Association Architectural Review Committee

_____ Date

MASTER COMMUNITY ASSOCIATION
ARCHITECTURAL CONTROL COMMITTEE

RECOMMENDATION:

_____ Approved as presented

_____ Approved with the following qualifications: _____

_____ Rejected for the following reason(s): _____

_____ Master Community Architectural Control Committee

_____ Date

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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
ARCHITECTURAL REVIEW COMMITTEE**

COMPLETION NOTICE FOR THE SUB-ASSOCIATION

Sub-Association: _____

Owner(s) Name: _____

Property Address: _____

Phone Number: _____

I have completed the Architectural Change as approved by the Sub-Association Architectural Review Committee and Rancho San Clemente Community Association. You may inspect the work at your convenience.

Owner's Signature

Date

Once approval is obtained and all of the work has been completed, please mail, email or fax this Completion Notice page to your Sub-Association management company.

Thank you.