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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

September 10, 2015

6:00 p.m.

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Bob Carson to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of August 13, 2015 for review and amend or approve.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- TREASURER'S REPORT:** * Treasurer Vonne Barnes to report.
August financial to review/accept, subject to audit.
- DELINQUENCY:** * Delinquency Status – Analysis for review.
- LANDSCAPE/TREES:** - Monthly Progress Report
- Landscape Committee – Report since last meeting.
* Landscape Inspection Requests and proposals.
- Phase I Tree Trimming.
- ARCHITECTURAL:** - Architectural Tracking Report – Report for review. (53)
* Architectural Applications – Board to review application numbers 1352-15 through 1358-15 to be approved.
- CORRESPONDENCE:** * General Correspondence – Received and sent since the last Board meeting.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- UNFINISHED BUSINESS:** * 1. Rio Lindo Slope
2. V-ditch repairs
3. Calle Del Cerro Traffic
4. Signs/Trail Easements
5. El Berro Slope Water Meter
6. Slope area behind Calle Empalme
7. Lot Ownership and Maintenance
8. Maintenance Access Road
- NEW BUSINESS:** * 1. Ratify Approval of Emergency Irrigation Repair
2. Reserve Data Analysis Proposal
3. South Coast Gardening Proposals.
4. Quarterly Newsletter – Due to go out in September
5. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **October 8, 2015** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.