

**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES**

December 10, 2015

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on December 10, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:08 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President and Treasurer; Pete Jeanseau, Treasurer; Rob Searle, Vice President; Karel Rocha, Secretary; and Jerry Anderson, Director.

Sheryl Sharp of Curtis Management was also present.

EXECUTIVE SUMMARY

Rob Searle reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

There were three (3) homeowners in attendance.

DELEGATE FORUM

RICHMOND POINTE

Heinz Bock did not report.

RANCHO CRITIANITOS

Bob Carson reported that their Annual Election would take place in January 2016.

VILAMOURA

Marjie Butterworth reported that all candidates who ran for the Board were elected and all Board positions remained the same.

MONTEGO

Vonne Barnes reported that their holiday lights are up and that signs posted at the entrance prior to street sweeping days have been helpful in getting residents to move parked vehicles off of the street for sweeping.

VILLAGIO I

Jerry Anderson reported that they elected two new directors to the Board of Directors during their Annual Meeting.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on November 12, 2015. Rob Searle moved to approve the Minutes of the Meeting of November 12, 2015 as submitted. Pete Jeanseau seconded the motion, which was carried unanimously.

PRESIDENT'S/TREASURER'S REPORT

President Vonne Barnes reported on the status of the previous and current legal counsel and discussed the reduction made on the final bill and was approved to be paid to Hickey & Petchul, LLP.

Rob Searle moved to accept the financial statement for the period ending November 30, 2015, subject to year-end audit. Pete Jeanseau seconded the motion, which was carried unanimously.

DELIQUENCY

The Board reviewed the Delinquency Status matrix.

Rob Searle moved to approve filing liens on account numbers: BV076-1, M0033-2, M0098-1, P0506-6, P1202-1, SR038-2 and V0121-2 for a total \$2,612.19, expensed to account 5156. Vonne Barnes seconded the motion, which was carried unanimously.

LANDSCAPING

The Board reviewed the South Coast Gardening November Monthly Progress Report submitted for Board review on December 1, 2015.

Rob Searle moved to ratify the approval of the expenditure to repair clock 25 on Calle Ameno, not to exceed \$1,000.00, expensed to account number 5230. Pete Jeanseau seconded the motion, which was carried unanimously.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Pete Jeanseau moved to approve architectural applications 1409-15 through 1417-15. Jerry Anderson seconded the motion, which was carried unanimously.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, which reflects a \$54,629.00 expenditure on OCFA fire abatement, \$2,850.00 to survey property lines on the open space behind Calle Empalme, \$3,009.75 for soils engineer inspections and reports on the open space behind Calle Empalme, \$15,045.94 on the Columbo slope and \$6,400.00 on the Rio Lindo slope.

UNFINISHED BUSINESS

RIO LINDO SLOPE

The Board reviewed correspondence in regards to the Rio Lindo slope.

V-DITCH REPAIRS

No action taken at this time.

CALLE DEL CERRO TRAFFIC

Pete Jeanseau provided an update on the letter that was sent to the City regarding traffic on Calle Del Cerro.

SLOPE AREA BEHIND CALLE EMPALME/OCFA

The Board had a brief discussion about Calle Empalme slope OCFA fuel modification zones.

CITY OF SAN CLEMENTE/CROWN CASTLE

The Board reviewed correspondence from Tom Rendina from The City of San Clemente stating that the budget for the proposed usage of a portion of Master land (parcel number 690-552-09) cannot fund the gate replacement, additional trail signage or costs to improve the access road.

DAMAGE TO OPEN SPACE BY CITY WATER LINE

The Board reviewed correspondence regarding the Del Cerro Slope Access Agreement that was signed in order for the City to gain access to RSCCA property to perform slope repairs.

NEW BUSINESS

2015/2016 Year-end Audit and Tax Proposal

Rob Searle moved to approve the proposal from Inouye, Shively & Klatt dated November 12, 2015 for the audit and preparation of income tax returns in the amount of \$1,150.00, expensed to account 5115. Pete Jeanseau seconded the motion, which was carried unanimously.

Pete Jeanseau moved to approve Karel Rocha as Treasurer and Pete Jeanseau as Secretary. Vonne Barnes seconded the motion, which was carried unanimously.

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:35 p.m. Pete Jeanseau seconded the motion, which was carried unanimously.

NEXT MEETING

Thursday, January 14, 2016 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this ____ day of _____, 2015 by:

Secretary or President of RSC Community Association