

**THE MINUTES OF THE MEETING  
OF THE  
BOARD OF DIRECTORS  
OF THE  
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**

April 9, 2015

**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on April 9, 2015, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00 p.m.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President and Treasurer; Pete Jeanseau, Secretary, Rob Searle, Vice-President

Sheryl Sharp of Curtis Management was also present.

**ABSENT**

Bob Carson, Director and Jerry Anderson, Director.

**HOMEOWNER FORUM**

(2) Homeowners elected to speak during the forum.

63 Finca – Richmond Pointe Sub-Association

Homeowner addressed the Board regarding the pine trees located behind the home and expressed her desire to not have them removed.

24 Optima– Richmond Pointe Sub-Association

Board President of Richmond Pointe Sub-Association addressed the Board regarding the view obstruction concerns and tree maintenance within Richmond Pointe and the Master Association's land.

**DELEGATE FORUM**

**RICHMOND POINTE**

Heinz Bock reported that a letter from counsel was sent to the water district for damaging the new street pavement.

**VILAMOURA**

Marjie Butterworth gave no report at this time.

**MONTEGO**

Vonne Barnes reported that view obstruction protocol has been implemented within the sub-association.

## **PACIFIC SHORES**

Linda Wessleman reported that a project manager was appointed to handle the monuments within the sub-association.

## **VISTA PACIFICA**

Bob Machado was present in place of Steve Schroeder and reported that new fire sprinklers are being installed within the sub-association.

## **APPROVAL OF THE MINUTES**

Pete Jeanseau moved to approve the Minutes of the Meeting of March 12, 2015 as submitted. Rob Searle seconded the motion, which was carried unanimously.

## **PRESIDENT'S REPORT**

Vonne Barnes reported that Rancho San Clemente Community Association is receiving rebates due to the replacement of the water controllers on the Master Association's land.

## **LANDSCAPING**

Reclaimed Water: Service is scheduled to begin later this month along Calle Del Cerro and lower Vista Montana. Twenty-seven acres (#6%) will be irrigated using recycled water. The conversion will conserve potable water and reduce the costs of irrigation to Rancho San Clemente Community Association.

Drought Measures: Outdoor irrigation is currently limited to three days per week for the months of March through November. Complete protocols are posted on the city's website at [san-clemente.org](http://san-clemente.org).

The Board approved replacing a eucalyptus tree in the vicinity of Harbor View with a 15-gallon multi-trunk strawberry tree to mitigate damage to a V-Ditch, as recommended by the Landscape Committee.

The Board also approved replacing a eucalyptus tree on the slope along Vista Montana with a 15-gallon multi-trunk strawberry tree to preserve views, with costs paid by the applicant, as recommended by the Landscape Committee.

Phil Suffridge summarized the April 2015 Monthly Progress Report. The next scheduled walk through is April 17, 2015 at 9:30am.

## **TREASURER'S REPORT**

Rancho San Clemente Community Association is awaiting the rebate checks for the water controller replacements in the amount of \$17,000.

## **FINANCIALS**

Rob Searle moved to approve the financial statements, subject to year-end audit, for the period ending March 31, 2015. Pete Jeanseau seconded the motion, which carried unanimously.

## **DELIQUENCY**

The Board reviewed the Delinquency Status matrix. No action was taken at this time.

## **EXECUTIVE SUMMARY**

Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

## **ARCHITECTURAL**

Rob Searle moved to approve architectural applications 1300-15 through 1313-15. Pete Jeanseau seconded the motion, which was carried unanimously.

## **CORRESPONDENCE**

The Board reviewed and discussed the correspondence that has taken place since the last Board meeting.

## **SLOPE MAINTENANCE**

The Board reviewed and discussed the slope maintenance expenditure chart.

## **UNFINISHED BUSINESS**

### Signs

The Board had a brief discussion about the new “No Trespassing,” “No Bicycles,” “No Motorcycles,” signage that will be installed on the Master Association land.

### Lot Ownership and Maintenance

The Board had a brief discussion regarding the lot ownership and maintenance.

## **NEW BUSINESS**

### South Coast Gardening Proposal

Rob Searle moved to approve the proposal from South Coast Gardening dated April 1, 2015 to add one additional man at the cost of \$2,500.00 per month for the months of June, July, August and September as per the Landscape Committee, not to exceed \$10,000.00, to be expensed to account 5229. Pete Jeanseau seconded the motion, which was carried unanimously.

### Bistline Construction Proposal

Rob Searle moved to approve the proposal from Tom Bistline Construction, INC. to complete the city required, annual mowing along the trail, not to exceed \$26,640.00, expensed to account 5223. Pete Jeanseau seconded the motion, which was carried unanimously.

### Quarterly Newsletter

The Board discussed topics to be included in the July newsletter.

## **EMERGENCY ITEMS**

### South Coast Gardening

Rob Searle moved to ratify the emergency work authorization from South Coast Gardening dated April 6, 2015 for the repair of a 2” brass valve not to exceed \$1,200.00 expensed to account 5230. Pete Jeanseau seconded the motion, which was carried unanimously.

## **ADJOURNMENT**

Pete Jeanseau moved to adjourn the meeting at 6:45 p.m. Rob Searle seconded the motion, which was carried unanimously.

**NEXT MEETING**

Thursday, May 14, 2015 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

**End of File.**

**Minutes approved this \_\_\_\_\_ day of \_\_\_\_\_, 2015 by:**

\_\_\_\_\_  
Secretary or President of RSC Community Association