
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, January 11, 2024

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:10pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer, Robert Anderson; Secretary; Jerry Anderson, Vice President

Also Present

Sheryl Sharp of Keystone Pacific
Cierra Flanders Recording Secretary

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed. Per California Civil Code 5705(c), this item serves to document action taken by the Board in executive session to involve the association's collection attorney in delinquent account proceedings, which may result in foreclosure action by the association against the property mentioned below: APN 688-201-67, APN 930-076-14, and APN 930-07-652.

HOMEOWNER FORUM

There was one (1) homeowner present.

DELEGATE FORUM

Jerry Anderson, Vonne Barnes, and Marjie Butterworth were all reelected to the Board.

Bella Vista – Nothing to report.

Montego – Nothing to report.

Vilamoura – Nothing to report.

Villagio I – Nothing to report.

CONSENT CALENDAR

Jerry Anderson moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

1. Board Meeting Minutes of November 9, 2023
2. November Financial and Bank Statements
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2375-23 through 2485-24

MERRILL LYNCH

The Board reviewed investment recommendation.

LANDSCAPE/TREES

Monthly Progress Report

President Barnes provided the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

The Board reviewed the removal of a Eucalyptus tree as it was falling over. Jerry Anderson moved to ratify the removal of the tree. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Landscape Inspection Requests

The Board reviewed two (2) tree requests. The homeowner for 25 S. Montilla was in attendance to discuss the request tree removal as it is a safety hazard. The Board denied the request to remove the tree and will have the tree trimmed in the upcoming phase of tree trimming. The request for 22 Gema was denied as follows: only members (not brokers) may submit landscape requests; the referenced trees are to be trimmed this winter and will not be topped; remind the owner that Richmond Pointe’s CC&R’s do not preserve or protect views or future views, and brokers are to be discouraged from adding view premiums to the selling price, as to do so would misrepresent the governing documents.

Landscape & OCFA Maintenance

The Board reviewed the photographs taken during the landscape inspection.

CORRESPONDENCE

The Board reviewed homeowner correspondence received since the last meeting.

UNFINISHED BUSINESS

American Towers

The Board discussed the American Towers concern.

NEW BUSINESS

Phase 1 Tree Trimming

Jerry Anderson moved to approve Brightview Landscaping proposal for Phase in the amount of \$62,234.00 expensed to account 72-7230-00. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

City Trees

The Board reviewed the correspondence regarding the maintenance responsibility of the City Trees.

Draft Reserve Study

Vonne Barnes moved to approve the Reserve Study as drafted. Marjie Butterworth seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Proposed 2024-2025 Budget

Jerry Anderson moved to approve a \$4 increase for a total of \$163 per quarter beginning April 1, 2024. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Newsletter

The next newsletter is March 2024

Emergency Items

None.

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 7:12pm. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on February 8, 2024 at 6:00pm.

Submitted by: Cierra Flanders, Recording Secretary

Board Signature

Date