
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, January 12, 2023

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary; Joe Lovullo, Director at Large

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

None

DELEGATE FORUM

Bella Vista – The assessments were raised.

Montego – The assessments were raised \$10 a couple months ago.

Vilamoura – Nothing to report

Harbor View – Nothing to report

Villagio – Nothing to report

CONSENT CALENDAR

Robert Anderson moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; R Anderson-Aye; Barnes-Aye

1. Board Meeting Minutes of November 10, 2022
2. November and December Financial Statement subject to audit
3. November and December 2022 Bank Statements and reconciliations
4. Civil Code §5380(b)(6) Board Resolution for transfers
5. Architectural Application Numbers 2266-22 through 2275-23

LANDSCAPE/TREES

Monthly Progress Report

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Jerry Anderson moved to ratify the Work Authorization to replace the 2” brass pressure regulate back flow preventer NTE \$2,400.00. Marjie Butterworth seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; R Anderson-Aye; Barnes-Aye

Joe Lovullo moved to ratify the necessary expense of \$3,080.00 to remove the tree that fell during the storm. Marjie Butterworth seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; R Anderson-Aye; Barnes-Aye

Landscape & OCFA Maintenance

The Board reviewed the photographs taken for v-ditch repairs in numerous areas.

Landscape Inspection Requests

None.

CORRESPONDENCE

The Board directed management on the responses to the homeowners. Respond to the Bella Vista management company stating the Board reviewed your request and the Master association will no longer include a courtesy cover letter with the architectural applications since the requirements of the sub-association and owner are included in their governing documents.

UNFINISHED BUSINESS

City Trees

President Barnes reported the information she received regarding street trees in the city right-of-way. The city will be reviewing measurements of the trees with the engineering department.

Phase III Trees

President Barnes reported she will be conducting a drive through with Phil and BrightView regarding their bid for the Phase III as there were more trees included than previous numbers. Once the bid has been reviewed it will be provided to the board.

NEW BUSINESS

Draft Reserve Study

President Barnes gave an overview of the reserve study for this year’s budget. The association is now 102% funded. Marjie Butterworth moved to approve the draft reserve study prepared by RDA. Robert Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; R Anderson-Aye; Barnes-Aye

Proposed Budget

The Board reviewed the proposed budget prepared for the 2023-2024 fiscal year. Marjie Butterworth moved to approve the proposed budget for the April 1, 2023 to March 31, 2024 year with an increase of \$10.00 per quarter. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; R Anderson-Aye; Barnes-Aye

Legislative Update

The board reviewed the legislative update provided by legal counsel.

Next Newsletter due in December.

Emergency Items

None

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:42pm. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; R Anderson-Aye; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on February 9, 2023 at 6:00pm.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date