
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, February 8, 2024

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:51pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer, Robert Anderson; Secretary; Jerry Anderson, Vice President; Paul Melby

Also Present

Sheryl Sharp of Keystone Pacific
Cierra Flanders Recording Secretary

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed. Per California Civil Code 5705(c), this item serves to document action taken by the Board in executive session to involve the association's collection attorney in delinquent account proceedings, which may result in foreclosure action by the association against the property mentioned below: APN 690-591-42

HOMEOWNER FORUM

There were two (2) homeowners present.

DELEGATE FORUM

Bella Vista – Nothing to report.

Montego – Nothing to report.

Vilamoura – Nothing to report.

Villagio I – Nothing to report.

CONSENT CALENDAR

Jerry Anderson moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

1. Board Meeting Minutes of January 11, 2024
2. November Financial and Bank Statements
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2486-23 through 2490-23
5. Record a lien on RS-SR011-2

MERRILL LYNCH

Robert Anderson moved to invest in Merrill Lynch with 25% in CD's for 12 months, 25% in CD's for 36 months, 25% in treasury for 12 months. 25% in treasury for 36 months utilizing \$100,000 liquid balance with the remainder that will mature in March 2024. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

LANDSCAPE/TREES

Monthly Progress Report

President Barnes provided the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

The Board reviewed the removal of a Eucalyptus tree that split and fell at 55 Zaragoza in the amount of \$6,000.00 in which the Board President approved (to be ratified) the initial \$5,000.00 with the remaining \$1,000.00 to be approved by the remainder of the Board. Jerry Anderson moved to ratify the removal of the tree in the amount of \$5,000 and approve the remaining \$1,000.00 for a total of \$6,000.00 expensed to account 230. Robert Anderson seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Jerry Anderson moved to for the Board President to have an increased authorization amount for vendor services from \$5,000 to \$7,000 due to the increasing costs of services. Paul Melby seconded the motion, which carried unanimously. Roll Call: R. Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

Landscape Inspection Requests

The Board reviewed the decision letters sent for tree requests from the January 2024 meeting.

Landscape & OCFA Maintenance

The Board reviewed the photographs taken during the landscape inspection.

V-ditch Repairs

The Board reviewed the photographs taken during the landscape inspection.

CORRESPONDENCE

The Board reviewed homeowner correspondence received since the last meeting.

UNFINISHED BUSINESS

American Towers

The Board discussed the American Towers concern.

NEW BUSINESS

Insurance Renewal

The Board reviewed the correspondence from Prendiville Insurance Agency and Farmers Insurance regarding the non-renewal of the insurance for the Association.

Newsletter

The next newsletter is March 2024

Emergency Items

None.

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:29pm. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: R Anderson-Aye; J. Anderson-Aye; Butterworth-Aye; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on March 14, 2024, at 6:00pm.

Submitted by: Cierra Flanders, Recording Secretary

Board Signature

Date