
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, February 10, 2022

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on February 10, 2022, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:03 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary; Joe Lovullo, Director at Large

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

There were two members in attendance.

DELEGATE FORUM

Bella Vista – Robert Anderson stated he thought they did a great job repairing the wall.

Montego – Nothing to report

Villagio I – Nothing to report

Vilamoura – Nothing to report

Harbor View – The Board is still working with enforcement with one homeowner.

CONSENT CALENDAR

Jerry Anderson moved to approve the Consent Calendar as listed below. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

1. Board Meeting Minutes of January 13, 2022
2. January Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2161-22 through 2172-22

BANK STATEMENT

Vonne Barnes moved to approve the January 2022 bank statements and reconciliations. Marjie Butterworth seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

LANDSCAPE/TREES

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Marjie Butterworth moved to approve the proposals submitted by South Coast Gardening to remove a dead pine on Calle Pastadero for \$700; to remove a dead pine tree in the open space across from the school for \$300 and a dead pine tree in the open space across from Montego for \$300. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

Landscape & OCFA Maintenance

President Barnes provided an update of the meeting that was attended with the city and South Coast Gardening concerning trees that were not removed.

Landscape Inspection Requests

The Board reviewed the request from 10 Santa Clara to remove 5 trees on Avenida Vista Montana alleged to be a fire hazard. It was confirmed that the trees are the maintenance responsibility of the city. The Board recommends the owner contact the city to address their concerns.

CORRESPONDENCE

No action required.

UNFINISHED BUSINESS

Reclaimed Water Project

President Barnes provided an update. It was agreed to send an invitation to the city to give a selection of dates and times to meet with the city staff.

2022 Phase V – V-Ditch Repairs

President Barnes announced management has requested the contractors to meet with South Coast Gardening to review and prepare a proposal.

NEW BUSINESS

2022 Phase II Tree Trimming Estimate Revised

The Board reviewed BrightView’s revised estimate where three (3) trees were removed lowering the cost to \$39,738.00.

Year End Audit and Tax Returns

Marjie Butterworth moved to approve the 2021-2022 year end audit and tax return proposal by Gerry Beck, CPA in the amount of \$1,450 plus \$35 for the filing fee, Robert Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

Next Newsletter due in March.

Emergency Items

None

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:41 p.m. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on March 10, 2022 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date