
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, March 9, 2023

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:05pm.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary

BOARD MEMBERS ABSENT

Joe Lovullo, Director at Large

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

None

DELEGATE FORUM

Bella Vista – Robert Anderson reported the assessments were increased from \$150.00 to \$180.00 per month.

Montego – Nothing to report

Vilamoura – Nothing to report

Villagio – Nothing to report

CONSENT CALENDAR

Vonne Barnes moved to approve the Consent Calendar as listed below. Robert Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; R Anderson-Aye; Butterworth-Aye; Barnes-Aye

1. Board Meeting Minutes of February 9, 2023
2. February Financial Statement subject to audit
3. February 2023 Bank Statements and reconciliations
4. Record lien on RS-M0054-3; RS-P0806-4
5. Civil Code §5380(b)(6) Board Resolution for transfers
6. Architectural Application Numbers 2282-23 through 2293-23

BANK STATEMENT

Marjie Butterworth moved to approve the February 2023 bank statements and reconciliations. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

LANDSCAPE/TREES

Monthly Progress Report

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Jerry Anderson moved to ratify the Work Authorization to repair/replace the master valve @ controller #1 on Calle Del Cerro NTE \$1,800.00 expensed to 5230. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

Jerry Anderson moved to approve the proposal from South Coast Gardening to remove the irrigation located on the open space slope above 30 Paseo Alba in the amount of \$1,350.00 expensed to 5230. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

Marjie Butterworth moved to approve the proposal from South Coast Gardening to replace the straw wattle in various locations in the amount of \$5,946.00 expensed to 5227. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

Landscape & OCFA Maintenance

The Board reviewed the photographs taken during the landscape inspection.

Landscape Inspection Requests

None.

CORRESPONDENCE

The Board reviewed the correspondence.

UNFINISHED BUSINESS

Phase III Trees

Jerry Anderson moved to approve the proposal from BrightView Tree Care to perform the Phase III tree trimming and removal in the amount of \$44,288 expensed to 5226. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

Stop Signs & Bike Lanes on Calle Del Cerro – Vonne Barnes provided an update.

NEW BUSINESS

Year-end Tax Returns and Audit Proposal

Marjie Butterworth moved to approve the proposal from Beck and Company, CPA to prepare the year-end tax returns and in the amount of \$1,535.00 expensed to 5115. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

Insurance Renewal

Vonne Barnes moved to approve the insurance renewal from Prendiville Insurance Agency in the amount of \$24,111.00 expensed to 5150. Robert Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

Next Newsletter due in March.

Emergency Items

None

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:36pm. Robert Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson–Aye; Butterworth-Aye; R. Anderson; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on April 13, 2023 at 6:00pm.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date