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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION**  
**GENERAL SESSION MEETING MINUTES**  
**Thursday, March 10, 2022**

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### **CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on March 10, 2022, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:48 p.m.

### **BOARD MEMBERS PRESENT**

Vonne Barnes, President; Jerry Anderson, Vice President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary; Joe Lovullo, Director at Large

### **Also Present**

Sheryl Sharp of Curtis Management

### **EXECUTIVE SUMMARY**

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

### **HOMEOWNER FORUM**

There were two members in attendance.

### **DELEGATE FORUM**

**Bella Vista** – Nothing to report

**Montego** – Nothing to report

**Villagio I** – Nothing to report

**Vilamoura** – Nothing to report

**Harbor View** – The Board is still working with enforcement with one homeowner.

### **CONSENT CALENDAR**

Robert Anderson moved to approve the Consent Calendar as listed below. Jerry Anderson seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

1. Board Meeting Minutes of February 10, 2022
2. February Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2173-22 through 2180-22
5. Record Lien on RS-P0701-5 and RS-V0230-5

### **MERRILL LYNCH**

Marjie Butterworth moved to approve reinvesting two \$200,000 CD's maturing on March 28 and March 31, 2022 and reinvest in a 6 month term; \$200,000 CD's maturing on March 31 and April 7, 2022 and reinvest in a 12 month term; \$200,000 CD's maturing on May 5 and May 13, 2022 and reinvest in a 18 month term; \$100,000 CD maturing on May 16, 2022 and reinvest in a 24 month term. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

### **BANK STATEMENT**

Marjie Butterworth moved to approve the February 2022 bank statements and reconciliations. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

### **LANDSCAPE/TREES**

#### *Monthly Progress Report*

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

*Landscape Proposals*

Jerry Anderson moved to approve the proposal submitted by BrightView Tree Care to remove the eucalyptus tree on the Master slope behind 37 Chapital in the amount of \$1,890.00. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

Jerry Anderson moved to approve the modified proposal submitted by BrightView Tree Care to remove 14 additional trees on the Master slope and trim additional trees not to exceed \$49,000.00. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

*Landscape & OCFA Maintenance*

President Barnes provided an update of the meeting that was attended with the city and South Coast Gardening concerning trees that were not removed.

*Landscape Inspection Requests*

The Board reviewed the request from 14 Gema to remove a eucalyptus tree behind the property at the owner’s expense. Jerry Anderson moved to approve the request to remove the eucalyptus tree at the owner’s expense plus the cost for a replacement tree to be determined by the Landscape Committee. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

**CORRESPONDENCE**

No action required.

**UNFINISHED BUSINESS**

*Reclaimed Water Project*

No action required.

*2022 Phase V – V-Ditch Repairs*

Tabled

**NEW BUSINESS**

*Insurance Renewal*

Patrick Prendiville of Prendiville Insurance attended to review 2022/2023 insurance renewal with the Board. The Fidelity Bond was increased to \$2,500,000 and due to the fire zone areas there was a significant increase in the premium.

Jerry Anderson moved to approve the 2021-2022 insurance renewal in the amount of \$21,353.00. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

Next Newsletter due in March.

**Emergency Items**

None

**ADJOURNMENT**

Jerry Anderson moved to adjourn the meeting at 7:04 p.m. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J. Anderson-Aye; Butterworth-Aye; R. Anderson-Aye; Lovullo-Aye; Barnes-Aye

**NEXT MEETING**

The next Board of Directors meeting will be held on April 14, 2022 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

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Board Signature

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Date