
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, March 14, 2019

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on March 14, 2019, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:55 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President, Jerry Anderson, Vice President, Marjie Butterworth, Treasurer and, Ellen McGuirk, Secretary.

ABSENT

Henry Lobdell, Director

Sheryl Sharp of Curtis Management and Amy Bergen the recording secretary were also present.

EXECUTIVE SUMMARY

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed, and delinquencies were reviewed during the Executive Session Board meeting.

HOMEOWNER FORUM

There were three (3) homeowners in attendance. Mr. Warner arrived and left. The Board of Directors has agreed to leave the session open should Mr. Warner come back in and would want to speak. Mr. Warner never came back to the meeting.

DELEGATE FORUM

MONTEGO

Present.

VILAMOURA

Present

VILLAGIO I

Present. Board President wants to know if the Master Association would approve installation of decomposed granite up to the paved Ridge Route trail from the cul-de-sac of the City Utility Service Road on the west side of Villagio I; and requested a modification of a V-Ditch. The Items will be added to the April 2019 Agenda for board review.

BELLA VISTA

Present. Would like to have maintenance on the slope area.

BRISA DEL MAR

Present. Enquired about a tree trimming request on the slope that obstructs a view.

RANCHO CRISTIANITOS

Present.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on January 10, 2019. Jerry Anderson moved to approve the General Session minutes of January 10, 2019 as submitted. Marjie Butterworth seconded, which carried unanimously.

LANDSCAPE/TREES

The Board reviewed the February Monthly Progress Report submitted by South Coast Gardening. Weed abatement, tree trimming on Calle Del Cerro.

Ellen moved to ratify the Artistic Maintenance proposal #0500-004-393 for the city permit in the amount of \$627.00 to be applied to 5226. Jerry seconded, which carried unanimously.

TREASURER'S REPORT

Marjie Butterworth moved to accept the financial statement from January 2019 and February 2019, subject to year-end audit, bank statements and Resolution. Ellen McGuirk seconded the motion, which carried unanimously.

Civil Code 5380(b)(6) Board Resolution for transfers

Jerry Anderson moved to approve the monthly resolution authorizing Curtis Management Company (“managing agent”) to make transfers from the operating account and reserve account for monthly recurring invoices. Ellen McGuirk seconded the motion, which carried unanimously.

DELINQUENCY

No action.

PRESIDENT’S REPORT

Photos of RSCCA’s V-ditches before and after the rain storms affirmed due diligence in maintenance for drainage of run-off into the city’s storm drain system. Harbor View HOA does not appear to have adequately maintained and cleaned out the V-ditch running through a homeowner’s rear yard although reminders have been sent to the Property Manager prior to anticipated rain events.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Marjie Butterworth moved to approve architectural applications 1832-19 through 1848-19 Jerry Anderson seconded the motion, which carried unanimously. 1847-19 denied as incomplete.

CORRESPONDENCE

The Board reviewed general correspondence that has taken place since the last Board meeting.

UNFINISHED BUSINESS

Toll Road

Vonne Barnes provided updated photos of the active landslide on the slope adjacent to St. Andrew’s Church along Ave. Pico.

City Grant

Still pending.

Ridge Route Trail

President Vonne Barnes advised that requests for improvements to the city are still a work in progress.

NEW BUSINESS

Insurance

Jerry Anderson moved to approve the Prendiville Insurance quote not to exceed 12,055.00. Ellen McGuirk seconded the motion, which carried unanimously.

BOD Courtesy Notice

Board members were requested to provide at least 72-hour notice to Curtis Management if they do not plan to attend scheduled board meetings to avoid a charge by the church for the meeting room.

Newsletter – due in March

No action taken at this time.

Emergency Items

None at this time.

ADJOURNMENT

Jerry Anderson moved to adjourn the meeting at 6:45 p.m. Marjie Butterworth seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, April 11, 2019 at 6:00 p.m.

Submitted by: Amy Bergen, Recording Secretary

End of File.

Minutes approved this _____ day of _____, 2019 by:

Secretary or President of RSC Community Association