
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Thursday, July 13, 2017

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on July 13, 2017, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:17 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Jerry Anderson, Vice President; Kent Sanders, Treasurer; Marjie Butterworth, Secretary and Bob Carson, Director.

Sheryl Sharp of Curtis Management and Allegra Cody the recording secretary were also present.

ABSENT

None

EXECUTIVE SUMMARY

President Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

There were no homeowners in attendance.

DELEGATE FORUM

MONTEGO

No report.

VILAMOURA

No report.

VILLAGIO I

No report.

RANCHO CRISTIANITOS

No report.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on June 8, 2017. Marjie Butterworth moved to approve the General Session minutes of June 8, 2017 as submitted. Kent Sanders seconded the motion, which carried unanimously.

LANDSCAPING

Phil Suffridge of South Coast Gardening was present and summarized the June Monthly Progress Report submitted on July 1, 2017 for Board review.

The Board reviewed correspondence from the Landscape Committee as well as the landscape inspection request log.

Marjie Butterworth moved to the work authorization proposal from South Coast Gardening for repairs to the valve at controller 1 station 14 on Calle Del Cerro, at a cost not to exceed \$950.00, expensed to account 5230. Bob Carson seconded the motion, which carried unanimously.

Marjie Butterworth moved to approve the proposal from South Coast Gardening to plant annual color at the entry monuments in the upper plants on the east and west sides of the Calle Del Cerro and Pico entry, in the amount of \$648.00, expensed to account 5227. Jerry Anderson seconded the motion, which carried unanimously.

Bob Carson moved to approve the proposal from South Coast Gardening to remove and replace the 10 cypress trees at the entry monuments upper plants on the east and west sides of the Calle Del Cerro and Pico entry, in the amount of \$2,400.00, expensed to account 5227. Marjie Butterworth seconded the motion, which carried unanimously.

Jerry Anderson moved to approve South Coast Gardening to install chain fencing/rope and a no trespassing sign, at a cost not to exceed \$1,100. Vonne Barnes seconded the motion, which carried unanimously.

TREASURER'S REPORT

The Board reviewed the June financial statement. Kent Sanders moved to accept the financial statement for the period ending June 30, 2017, subject to year-end audit. Jerry Anderson seconded the motion, which carried unanimously.

DELINQUENCY

The Board reviewed the delinquency status matrix.

PRESIDENT'S REPORT

No report.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Kent Sanders moved to approve architectural applications 1628-17 through 1644-17. Marjie Butterworth seconded the motion, which carried unanimously.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, to track expenses. To date, \$45,584.75 has been spent on the Open Space behind Calle Empalme and \$47,865.00 on V-ditch repairs.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

UNFINISHED BUSINESS

City Water Refunds

The Board had a brief discussion regarding the refund credit request for excess water charges on Account Nos.: 100534-01, 104368-01, 108378-02, 108459-02 and 108460-02, in the total amount of \$19,444.64. President, Vonne Barnes and Director Bob Carson will be attending a meeting with the Association's legal counsel and the City of San Clemente to discuss this request.

Toll Road Extension

The Board reviewed and discussed correspondence sent to the City regarding their collective opposition to the Toll Road Routes that are proposed to be installed through Rancho San Clemente Community Association and near by areas. The Board also discussed the Resolution that was submitted to the City, as well as other sub-associations that have submitted a Resolution. Additionally, President Vonne Barnes discussed the multiple TCA Meetings she has attended to present her opposition to the toll road extension project on behalf of RSCCA.

City Housing Element

The Board reviewed correspondence sent to the Housing Policy Division regarding revisions to the Housing Element and the Pico-El Camino Real Emergency Shelter Zone Area.

NEW BUSINESS

Cristianitos Fire

The Board reviewed and discussed correspondence between President Vonne Barnes and the Deputy Community Plans and Liaison for Camp Pendleton in relation to the wild fires that recently occurred. The Board also reviewed other related correspondence and images of the fire.

Year-End Audit

Jerry Anderson moved to approve the Independent Auditor's Report for the 2017 fiscal year ending on March 31, 2017 as submitted by Inouye, Shively & Klatt on June 20, 2017. Vonne Barnes seconded the motion, which carried unanimously.

Quarterly Newsletter

The Board discussed items to be included in the October newsletter.

Emergency Items

No discussion.

ADJOURNMENT

Kent Sanders moved to adjourn the meeting at 8:00 p.m. Marjie Butterworth seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, August 11, 2017 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this 14 day of Sept., 2017 by:


Secretary or President of RSC Community Association