
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, July 14, 2022

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on July 14, 2022, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer; Joe Lovullo, Director at Large; Robert Anderson, Secretary

BOARD MEMBERS ABSENT

Jerry Anderson, Vice President

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

None

DELEGATE FORUM

Bella Vista – Robert Anderson reported they are changing to their management company to Dana Pacific.

Montego – Nothing to report

Vilamoura – Nothing to report

Harbor View – Joe Lovullo inquired about a key for the gate on Del Dios and discussed the trees at the end of Figueroa.

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

1. Board Meeting Minutes of June 9, 2022
2. June Financial Statement subject to audit
3. June Bank Statements & Reconciliations
4. Civil Code §5380(b)(6) Board Resolution for transfers
5. Architectural Application Numbers 2211-22 through 2224-22

LANDSCAPE/TREES

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

Landscape Proposals

Robert Anderson moved to approve the proposal to plant the east and west corner of Del Cerro and Vista Montana in the amount of \$2,359.00. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

Marjie Butterworth moved to approve the removal of a dead tree on the slope above 40 Via Zaragoza by South Coast Gardening in the amount of \$475.00. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

Landscape & OCFA Maintenance

The Board reviewed the photographs taken for the landscape drive and OCFA Maintenance areas.

Landscape Inspection Requests

The Board reviewed the tree request from 403 Avenida Ossa to remove a sycamore tree behind their property. Joe Lovullo moved to approve removal of the tree at the owner’s expense of \$500.00 that includes a new tree replacement to be planted in another location determined by the committee. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

CORRESPONDENCE

No action required.

UNFINISHED BUSINESS

2022 Phase V – V-Ditch Repairs

Vonne Barnes reported Peter Drilling will be scheduling the repairs in approximately one week.

City Trees

Vonne Barnes reviewed the email that was sent to the city.

NEW BUSINESS

Merrill Lynch Investment Recommendations

Marjie Butterworth moved to approve to reinvest \$100,000 in a 12-month CD after maturity on August 16, 2022; reinvest \$100,000 in an 18-month CD after maturity on August 29, 2022; reinvest \$100,000 in a 24-month CD after maturity on August 30, 2022 and have a current liquid balance of \$344,888.00. Robert Anderson seconded the motion, which carried unanimously. Roll Call: Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

Year-End Tax Returns and Draft Audit

Marjie Butterworth moved to approve the year-end tax returns and draft audit as prepared by the CPA. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

Next Newsletter due in September.

Emergency Items

None

ADJOURNMENT

Joe Lovullo moved to adjourn the meeting at 6:28 p.m. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: Butterworth-Aye; Lovullo-Aye; Barnes-Aye

NEXT MEETING

The next Board of Directors meeting will be held on August 11, 2022 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date