
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Thursday, August 11, 2016

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on August 11, 2016, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:07 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Pete Jeanseau, Vice President; Marjie Butterworth, Secretary and Jerry Anderson, Director.

BOARD MEMBERS ABSENT

Karel Rocha, Treasurer

Sheryl Sharp of Curtis Management was also present.

EXECUTIVE SUMMARY

Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

There three (3) were homeowners in attendance.

DELEGATE FORUM

VILAMOURA

Marjie Butterworth reported that the Board is planning to have the streets within Vilamoura resealed.

MONTEGO

Vonne Barnes reported that Montego recently had their annual community garage sale and that a large tree was trimmed.

VILLAGIO I

Jerry Anderson did not provide a report at this time.

BRISA DEL MAR

Don Griffen reported that homeowners within Brisa Del Mar are concerned with short-term rentals and sober living homes within their community. He also requested "No Trespassing" signs on the Pastadero slope. Additionally, he spoke about graffiti on a cement wall along Del Cerro.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on June 9, 2016. Pete Jeanseau moved to approve the General Session minutes of June 9, 2016 as submitted. Vonne Barnes seconded the motion, which was carried unanimously.

LANDSCAPING

Phil Suffridge of South Coast Gardening summarized the June and July Monthly Progress Report submitted for Board review on July 1, 2016 and August 1, 2016.

The Board reviewed the landscape inspection request log.

Pete Jeanseau made a motion to approve landscape request number 31-16 for the removal of three eucalyptus trees, and replacement with 3-15 gallon strawberry trees, as recommended by the landscape committee, in the amount of \$1,300.00, expensed to the homeowner, expensed to account 5225. Jerry Anderson seconded the motion, which was carried unanimously.

TREASURER'S REPORT

The Board reviewed the June 2016 financial statement. Vonne Barnes moved to accept the financial statement for the period ending June 30, 2016, subject to year-end audit. Pete Jeanseau seconded the motion, which was carried unanimously.

The Board reviewed the July 2016 financial statement. Vonne Barnes moved to accept the financial statement for the period ending July 31, 2016, subject to year-end audit. Pete Jeanseau seconded the motion, which was carried unanimously.

The Board reviewed the investment recommendations submitted by Merrill Lynch on June 8, 2016. Vonne Barnes moved to approve accepting the recommendations to invest \$200,000.00 into four CD's, to ladder from 6-months to 2-years and keep the remainder of \$44,593.00 liquid. Pete Jeanseau seconded the motion, which was carried unanimously.

PRESIDENT'S REPORT

Vonne Barnes disclosed that the LED lights at the monument were vandalized as well other vandalism incidents in various areas throughout the Community.

DELINQUENCY

No action taken at this time.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Jerry Anderson moved to approve architectural applications 1482-16 through 1503-16. Pete Jeanseau seconded the motion, which was carried unanimously.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, which reflects a \$54,629.00 expenditure on OCFA fire abatement; \$15,045.94 expenditure on the Columbo slope, \$82,075.00 on v-ditch repairs and \$5,859.75 on the Open Space behind Calle Empalme.

UNFINISHED BUSINESS

Calle Del Cerro Traffic

The Board reviewed correspondence from the City of San Clemente in regards to traffic concerns on Calle Del Cerro. The Board had a brief discussion regarding this matter.

Slope Area Behind Calle Empalme/O.C.F.A

The Board reviewed correspondence from the Code Compliance Technician with the City of San Clemente regarding the slope area behind the Calle Empalme and a correction notice that was sent to Rancho San Clemente Community Association. Additionally, the Board reviewed correspondence regarding the OCFA clearance work area in the Empalme fuel zone.

Lot Ownership And Maintenance

The Board reviewed the "Lot Ownership Information for Slope Areas" spreadsheet, outlining APN#, Lot #, Tract #, Ownership and location. Vonne Barnes moved to approve the invoice for obtaining deed and documents for the spreadsheet preparation from Sheryl Sharp for 15.1 hours at \$75 per hour, in the amount of \$1,125.00, expensed to account 5158. Pete Jeanseau seconded the motion, which was carried unanimously.

Ridge Route Trail – Mitigate Bike Trails

The Board discussed requesting the City to install fencing along portions of the Ridge Rout Trail to help prevent vandalism from bikes. Pete Jeanseau made a motion to approve installing 2 signs at Knob Hill not to exceed \$300.00. Vonne Barnes seconded the motion, which was carried unanimously.

Pete Jeanseau made a motion to approve installing a hook and chain in front of the trail at Presidio, as well as a "No Trespassing" sign, at a cost not to exceed \$500.00. Vonne Barnes seconded the motion, which was carried unanimously.

NEW BUSINESS

City Fire Hazard and Dead Trees

The Board reviewed correspondence in regards to tree inventory that was conducted by the City in previous years, studying diseased trees in Rancho San Clemente Community Association. The Board reviewed plant material/tree options for replacement of diseased trees.

Tennis Club Maintenance

The Board agreed to have Phil Suffridge of South Coast Gardening meet with the Tennis Club/Lifetime Fitness maintenance representative to discuss the landscape area requiring restoration, for which they are responsible to maintain.

Quarterly Newsletter

No discussion.

ADJOURNMENT

Vonne Barnes moved to adjourn the meeting at 7:35 p.m. Jerry Anderson seconded the motion, which was carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, September 8, 2016 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this _____ day of _____, 2016 by:

Secretary or President of RSC Community Association