
RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
Thursday, October 13, 2016

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on October 13, 2016, in San Clemente, California. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:06 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Secretary and Karel Rocha, Treasurer

BOARD MEMBERS ABSENT

Pete Jeanseau, Vice President
Jerry Anderson, Director

Sheryl Sharp of Curtis Management was also present.

EXECUTIVE SUMMARY

Vonne Barnes reported that the meeting minutes were approved, current legal matters were discussed and delinquencies were reviewed.

HOMEOWNER FORUM

There were two (2) homeowners in attendance.

DELEGATE FORUM

VILAMOURA

Marjie Butterworth did not provide a report.

MONTEGO

Vonne Barnes reported that Montego is resurfacing their streets.

VILLAGIO II

Dave Hannan did not provide a report.

PACIFIC SHORES

Linda Wessleman reported that she will no longer be a delegate for Pacific Shores.

BRISA DEL MAR

Karel Rocha did not provide a report.

APPROVAL OF THE MINUTES

The Board reviewed the minutes of the General Session Meeting held on September 8, 2016. Marjie Butterworth moved to approve the General Session minutes of September 8, 2016 as submitted. Karel Rocha seconded the motion, which was carried unanimously.

LANDSCAPING

Phil Suffridge of South Coast Gardening summarized the September Monthly Progress Report submitted for Board review on October 1, 2016.

The Board reviewed correspondence from the Landscape Committee as well as the landscape inspection request log.

Marjie Butterworth moved to ratify the approval of the work authorization from South Coast Gardening for a replacement antenna on controller #9 on Calle Del Cerro, at a cost not to exceed \$550.00, expensed to account 5230. Karel Rocha seconded the motion, which was carried unanimously.

Karel Rocha moved to approve additional pest abatement from Rodent Pest Technologies at a cost not to exceed \$2,000.00, in the locations determined by South Coast Gardening, expensed to account 5245. Marjie Butterworth seconded the motion, which was carried unanimously.

TREASURER'S REPORT

The Board reviewed the September 2016 financial statement. Vonne Barnes moved to accept the financial statement for the period ending September 31, 2016, subject to year-end audit. Marjie Butterworth seconded the motion, which was carried unanimously.

Karel Rocha moved to approve the investment recommendation from Karen Sennes of Merrill Lynch, dated October 7, 2016, to invest \$150,000.00 into three laddered CD's. Marjie Butterworth seconded the motion, which was carried unanimously.

PRESIDENT'S REPORT

President Vonne Barnes briefly reported on the Planning Commission meeting she attended on behalf of Rancho San Clemente Community Association, expressing the opposition of building a homeless shelter near Rancho San Clemente Community Association.

DELINQUENCY

No discussion.

ARCHITECTURAL

The Board reviewed the architectural tracking report. Marjie Butterworth moved to approve architectural applications 1515-16 through 1522-16 and 1524-16 through 1527-16. Karel Rocha seconded the motion, which was carried unanimously.

Karel Rocha moved to deny architectural application 1523-16. Marjie Butterworth seconded the motion, which was carried unanimously.

CORRESPONDENCE

The Board reviewed and discussed general correspondence that has taken place since the last Board meeting.

SLOPE MAINTENANCE

The Board reviewed the slope maintenance expenditure chart, which reflects \$5,859.75 on the Open Space behind Calle Empalme.

UNFINISHED BUSINESS

Calle Del Cerro Traffic

The Board reviewed correspondence stating that traffic counters/speed loops were installed between Ibiza and Venezia for a period of one week.

City Enforcement

The Board reviewed Correction Notices sent from the City to the Master Association in regards to maintenance concerns.

Lot Ownership And Maintenance

The Board reviewed the "Lot Ownership Information for Slope Areas" spreadsheet, outlining APN#, Lot #, Tract #, Ownership and location. Vonne Barnes moved to approve the invoice for obtaining deeds and documents for the spreadsheet preparation from Sheryl Sharp for 9.25 hours at \$75 per hour, in the amount of \$694.00, expensed to account 5158. Karel Rocha seconded the motion, which was carried unanimously.

Karel Rocha moved to approve having Chris Bonkowski of IWB, LLP sending the same letter to Harbor View, which was previously sent to all of the other sub-associations, regarding the transfer of maintenance of the lots that are not owed by Rancho San Clemente Community Association. Marjie Butterworth seconded the motion, which was carried unanimously.

Karel Rocha moved to approve Cris O'Hern of TerraPacific Consultants, Inc. to perform an inclinometer reading of the Colombo Slope, at a cost not to exceed \$1,200.00, expensed to account 3151. Marjie Butterworth seconded the motion, which was carried unanimously.

Ridge Route Trail/City Fire Hazard and Dead Trees/Mitigate Bike Trails

Vonne Barnes reported that Rancho San Clemente Community Association will be sending a letter from legal counsel to the City requesting removal of dead trees on the Ridge Route Trail easements.

Tennis Club Maintenance

No discussion.

City Responsibility for Trespassing onto RSCCA Property

The Board had a brief discussion regarding the City's responsibility for trespassing prevention onto RSCCA property.

SB2 Homeless Shelter

The Board reviewed homeowner correspondence in regards to their opposition to building a homeless shelter near Rancho San Clemente Community Association.

NEW BUSINESS

Inspector of Election Appointment

Karel Rocha moved to appointing Jim Ferrara, and in his absence Tina Ferrara, as Inspector of Election for the November 10, 2016 Annual Election. Marjie Butterworth seconded the motion, which was carried unanimously.

Additional Signage

No discussion.

Reserve Study Proposal

Karel Rocha moved to approve the proposal from Reserve Data Analysis- California, LLC for a reserve study update, in the amount of \$400.00, expensed to account 5120. Marjie Butterworth seconded the motion, which was carried unanimously.

Quarterly Newsletter

No discussion.

ADJOURNMENT

Vonne Barnes moved to adjourn the meeting at 6:40 p.m. Karel Rocha seconded the motion, which was carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on Thursday, November 10, 2016 at 6:00 p.m.

Submitted by: Allegra Cody, Recording Secretary

End of File.

Minutes approved this _____ day of _____, 2016 by:

Secretary or President of RSC Community Association