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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
GENERAL SESSION MEETING MINUTES  
Thursday, October 13, 2022**

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**CALL TO ORDER**

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on October 13, 2022, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 6:00pm.

**BOARD MEMBERS PRESENT**

Vonne Barnes, President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary; Joe Lovullo, Director at Large

**Absent**

Jerry Anderson, Vice President

**Also Present**

Sheryl Sharp of Curtis Management

**EXECUTIVE SUMMARY**

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

**HOMEOWNER FORUM**

None

**DELEGATE FORUM**

**Montego** – Nothing to report

**Vilamoura** – Nothing to report

**Harbor View** – The Board adopted a No Skateboarding Ramp rule into their Guidelines.

**Villagio** – Nothing to report

**CONSENT CALENDAR**

Jerry Anderson moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously. Roll Call: Robert Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

1. Board Meeting Minutes of September 8, 2022
2. September Financial Statement subject to audit
3. September 2022 Bank Statements and reconciliations
4. Civil Code §5380(b)(6) Board Resolution for transfers
5. Architectural Application Numbers 2236-22 through 2252-22

**MERRILL LYNCH**

Vonne Barnes moved to approve reinvesting a \$200,000 CD maturing on October 5, 2022 in a 18 month term; \$100,000 CD maturing on November 28, 2022 and reinvest in a 24 month term; \$200,000 CD maturing on December 14, 2022 and reinvest in a 36 month term. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: J Robert Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

**LANDSCAPE/TREES**

*Monthly Progress Report*

President Barnes reviewed the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend.

*Landscape Proposals*

Marjie Butterworth moved to ratify the proposal submitted by South Coast Gardening in the amount of \$2,485.00 to remove the large eucalyptus tree located next to the v-ditch on the slope behind 52 Calle Fresno as an emergency removal. Joe Lovullo seconded the motion, which carried unanimously. Roll Call: Robert Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

*Landscape & OCFA Maintenance*

The Board reviewed the photographs taken for the landscape drive and OCFA Maintenance areas.

*Landscape Inspection Requests*

The Board reviewed the inspection request log.

**CORRESPONDENCE**

The Board directed management on the responses to the homeowners.

**UNFINISHED BUSINESS**

*City Trees*

President Barnes reported the city was supposed to start removing the ropes from the palm trees on September 15, 2022.

**NEW BUSINESS**

*Access to Common Area*

President Barnes reported there was a new owner that moved into a property that installed a new fence without authorization that included a gate that leads onto the slope below the property. The sub-association architectural committee will contact the owner and request an architectural application to be submitted.

Next Newsletter due in December.

**Emergency Items**

None

**ADJOURNMENT**

Joe Lovullo moved to adjourn the meeting at 6:36pm. Robert Anderson seconded the motion, which carried unanimously. Roll Call: Robert Anderson-Aye; Butterworth-Aye; Lovullo-Aye; Barnes-Aye

**NEXT MEETING**

The next Board of Directors meeting will be held on November 10, 2022 at 6:00pm.

Submitted by: Sheryl Sharp, Recording Secretary

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Board Signature

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Date