
**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
GENERAL SESSION MEETING MINUTES
Thursday, November 11, 2021**

CALL TO ORDER

The following are the Minutes of the Meeting of the Board of Directors of the **Rancho San Clemente Community Association** held on November 11, 2021, via Zoom. President Vonne Barnes noted that a **Quorum** was present and called the meeting to order at 5:47 p.m.

BOARD MEMBERS PRESENT

Vonne Barnes, President; Marjie Butterworth, Treasurer; Robert Anderson, Secretary; Joe Lovullo, Director at Large

BOARD MEMBERS ABSENT

Jerry Anderson, Vice President

Also Present

Sheryl Sharp of Curtis Management

EXECUTIVE SUMMARY

President Vonne Barnes reported that Minutes were approved, legal matters and delinquencies were reviewed.

HOMEOWNER FORUM

A homeowner from Vilamoura attended and voiced his disapproval of the trees being removed on Calle Del Cerro by the city.

DELEGATE FORUM

Bella Vista – Nothing to report.

Montego – The Board President sold their property and resigned.

Vilamoura – Nothing to report.

Harbor View – The Board met on Tuesday and nothing to report.

CONSENT CALENDAR

Marjie Butterworth moved to approve the Consent Calendar as listed below. Vonne Barnes seconded the motion, which carried unanimously.

1. Board Meeting Minutes of October 14, 2021
2. October Financial Statement subject to audit
3. Civil Code §5380(b)(6) Board Resolution for transfers
4. Architectural Application Numbers 2145-21 through 2148-21

BANK STATEMENT

Marjie Butterworth moved to approve the October 2021 bank statements and reconciliations. Vonne Barnes seconded the motion, which carried unanimously.

MERRILL LYNCH

Marjie Butterworth moved to approve Merrill Lynch investment recommendation of investing \$100,000 maturing on November 3, 2021 and \$100,000 maturing on November 8, 2021 to be invested in two CD's for 3-12 month terms. Joe Lovullo seconded the motion, which carried unanimously.

LANDSCAPE/TREES

Monthly Progress Report

President Barnes summarized the monthly landscape report as Phil Suffridge of South Coast Gardening was unable to attend. President Barnes discussed the landscape work being completed behind Villagio II to comply with OCFA requirements for the fuel modification area in open space.

Landscape Proposals

Marjie Butterworth moved to approve the removal of a Sycamore tree behind 605 Figueroa at a cost of \$275.00 with a replacement tree at a cost of \$150.00 at the expense of the owner for a total of \$425.00. Robert Anderson seconded the motion, which carried unanimously.

Landscape & OCFA Maintenance

President Barnes provided an update. During the removal of trees by the city, the association was informed there is a eucalyptus tree on Avenida Vista Montana that is overhanging the street and should be removed. Vonne Barnes requested a consensus to grant approval to have the tree removed by the city’s contractor while they are there working. The Board agreed by unanimous consent.

Landscape Inspection Requests

The Board reviewed the report.

CORRESPONDENCE

No action required.

UNFINISHED BUSINESS

Summer Project – Amazon Facility

President Barnes gave an update.

Reclaimed Water Project

President Barnes provided a report on reclaimed water and the spreadsheets she prepared for the sub-associations.

NEW BUSINESS

Next Newsletter due in December.

Emergency Items

None

ADJOURNMENT

Vonne Barnes moved to adjourn the meeting at 6:45 p.m. Joe Lovullo seconded the motion, which carried unanimously.

NEXT MEETING

The next Board of Directors meeting will be held on December 9, 2021 at 6:00 p.m.

Submitted by: Sheryl Sharp, Recording Secretary

Board Signature

Date