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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER’S REPORT**

**BOARD OF DIRECTORS
MEETING**

**January 10, 2019
6:00 p.m.**

**St. Andrew’s Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

Cell Phone Usage, Electronic Recording or Videotaping is prohibited during the meeting.

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.

Bella Vista	Rancho Cristianitos	Villagio I
Brisa Del Mar	Richmond Pointe	Villagio II
Harbor View Estates	Seacrest Apts.	Vista Pacifica
Montego	Sea Ridge Estates	Rancho Del Mar
Pacific Shores	Vilamoura	

- MINUTES:** * Board Meeting minutes of November 8, 2018 for review and amend or approve.
- LANDSCAPE/TREES:**
 - Monthly Progress Report
 - Landscape Proposals
 - Landscape Committee to report on items since last meeting.
 - Landscape Inspection Requests.
- TREASURER’S REPORT:**
 - * Board to review the November and December financial to accept, subject to audit.
 - * Civil Code §5380(b)(6) Board Resolution for transfers.
- DELINQUENCY:** * Delinquency Status – Analysis for review.
- PRESIDENT’S REPORT:** - President Vonne Barnes to report.
- ARCHITECTURAL:**
 - Architectural Tracking Report – Report for review.
 - * Architectural Applications – Board to review application numbers (1814-18 through 1828-18) for approval.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- UNFINISHED BUSINESS:**
 - * 1. Request for IDR RE Trees
 - 2. Toll Road
- NEW BUSINESS:**
 - * 1. City Grant
 - 2. St. Andrew’s Facility Use Contract
 - 3. Ratify Artistic Maintenance Proposal
 - 4. Audit and Tax Return Proposal
 - 5. Necessary Maintenance
 - 6. Proposed 2019/2020 Budget
 - 7. Phase II Tree Trimming/Removal
 - 4. Newsletter – Due in March
 - 5. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **February 14, 2019** at 6:00 p.m., St. Andrew’s Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.