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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS  
MEETING**

**February 9, 2017  
6:00 p.m.**

**St. Andrew's Church  
2001 Calle Frontera**

**Sheryl Sharp, Community Association Manager**

**AGENDA**

**\*REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
- |                            |                            |                       |
|----------------------------|----------------------------|-----------------------|
| <b>Bella Vista</b>         | <b>Rancho Cristianitos</b> | <b>Villagio I</b>     |
| <b>Brisa Del Mar</b>       | <b>Richmond Pointe</b>     | <b>Villagio II</b>    |
| <b>Harbor View Estates</b> | <b>Seacrest Apts.</b>      | <b>Vista Pacifica</b> |
| <b>Montego</b>             | <b>Sea Ridge Estates</b>   | <b>Avana</b>          |
| <b>Pacific Shores</b>      | <b>Vilamoura</b>           |                       |
- MINUTES:** \* **Board Meeting minutes of January 12, 2017 for review and amend or approve.**
- LANDSCAPE/TREES:** - Monthly Progress Report  
- Landscape Committee to report on items since last meeting.  
- Landscape Inspection Requests.  
- Landscape Proposals.
- TREASURER'S REPORT:** \* Treasurer Karel Rocha to report on the January financial to review/accept, subject to audit.  
\* Investment Recommendation for Board Review.
- DELINQUENCY:** \* Delinquency Status – Analysis for review.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- ARCHITECTURAL:** - Architectural Tracking Report – Report for review.  
\* Architectural Applications – Board to review application numbers 1554-17 through 1584-17 to be approved.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- UNFINISHED BUSINESS:** \* 1. City Enforcement/SB2 Homeless Shelter/Ridge Route Trail/City Fire Hazard and Dead Trees/Mitigate Bike Trails  
2. Lot Ownership and Maintenance  
3. Enforcement Policy
- NEW BUSINESS:** \* 1. City Water Refunds  
2. OCFA Grant Program  
3. Quarterly Newsletter – Due to go out in March  
4. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **March 9, 2017** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.