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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
COMMUNITY MANAGER’S REPORT**

**BOARD OF DIRECTORS  
MEETING**

**May 9, 2019  
6:00 p.m.**

**St. Andrew’s Church  
2001 Calle Frontera**

**Sheryl Sharp, Community Association Manager**

**AGENDA**

**Cell Phone Usage, Electronic Recording or Videotaping is prohibited during the meeting.**

**\*REQUIRES BOARD ACTION**

**CALL TO ORDER:**

- No later than 6:00 p.m.

**EXECUTIVE SESSION SUMMARY:**

- Board to present summary of Executive Session discussions.

**HOMEOWNER FORUM:**

- Oral Communications for homeowners. Each owner has 3 minutes.

**DELEGATE FORUM:**

- Each Delegate to report on their sub-association activity.

|                            |                            |                       |
|----------------------------|----------------------------|-----------------------|
| <b>Bella Vista</b>         | <b>Rancho Cristianitos</b> | <b>Vilamoura</b>      |
| <b>Brisa Del Mar</b>       | <b>Rancho Del Mar</b>      | <b>Villagio I</b>     |
| <b>Harbor View Estates</b> | <b>Richmond Pointe</b>     | <b>Villagio II</b>    |
| <b>Montego</b>             | <b>Seacrest Apts.</b>      | <b>Vista Pacifica</b> |
| <b>Pacific Shores</b>      | <b>Sea Ridge Estates</b>   |                       |

**MINUTES:**

- \* Board Meeting minutes of April 11, 2019 for review and amend or approve.

**LANDSCAPE/TREES:**

- Monthly Progress Report
- Landscape Proposals
- Landscape Committee to report on items since last meeting.
- Landscape Inspection Requests.

**TREASURER’S REPORT:**

- \* Board to review the April financial and accept, subject to audit.
- \* Board to review the current bank statements and reconciliations.
- \* Civil Code §5380(b)(6) Board Resolution for transfers.

**DELINQUENCY:**

- \* Delinquency Status – Analysis for review.

**PRESIDENT’S REPORT:**

- President Vonne Barnes to report.

**ARCHITECTURAL:**

- Architectural Tracking Report – Report for review.
- \* Architectural Applications – Board to review application numbers (1854-19 through 1859-19) for approval.

**CORRESPONDENCE:**

- General Correspondence – Received and sent since the last Board meeting.

**UNFINISHED BUSINESS:**

- \* 1. Toll Road
- 2. Ridge Route Trail / Homeless

**NEW BUSINESS:**

- \* 1. Phase III Tree Trimming
- 2. Monument Painting
- 2. Newsletter – Due in June
- 3. Emergency Items

**NEXT MEETING:**

- The next Board of Directors meeting is scheduled for **June 13, 2019** at 6:00 p.m., St. Andrew’s Church, San Clemente.

**ADJOURNMENT:**

- No later than 8:00 p.m.