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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

**September 8, 2016
6:00 p.m.**

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
 - EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
 - HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
 - DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.
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|----------------------------|----------------------------|-----------------------|
| Bella Vista | Rancho Cristianitos | Villagio I |
| Brisa Del Mar | Richmond Pointe | Villagio II |
| Harbor View Estates | Seacrest Apts. | Vista Pacifica |
| Montego | Sea Ridge Estates | Avana |
| Pacific Shores | Vilamoura | |
- MINUTES:** * Board Meeting minutes of August 11, 2016 for review and amend or approve; Annual Meeting minutes for review only.
 - LANDSCAPE/TREES:**
 - Monthly Progress Report
 - Landscape Committee to report on items since last meeting.
 - Landscape Inspection Requests.
 - Landscape Proposals.
 - TREASURER'S REPORT:**
 - * Treasurer Karel Rocha to report on the August financial to review/accept, subject to audit.
 - * Investment Discussion.
 - DELINQUENCY:** * Delinquency Status – Analysis for review.
 - PRESIDENT'S REPORT:** - President Vonne Barnes to report.
 - ARCHITECTURAL:**
 - Architectural Tracking Report – Report for review.
 - * Architectural Applications – Board to review application numbers 1504-16 through 1511-16 to be approved.
 - CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
 - SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
 - UNFINISHED BUSINESS:**
 - * 1. Calle Del Cerro Traffic/Request for Stop Sign
 - 2. Slope area behind Calle Empalme / OCFA / City
 - 3. Lot Ownership and Maintenance
 - 4. Ridge Route Trail / City Fire Hazard and Dead Trees / Mitigate Bike Trails
 - 5. Tennis Club Maintenance **(221-231)**
 - NEW BUSINESS:**
 - * 1. Transwest Electric Proposal.
 - 2. Additional Signage
 - 3. City Responsibility for Trespassing onto RSCCA Property
 - 4. Quarterly Newsletter – Due to go out in September
 - 5. Emergency Items
 - NEXT MEETING:** - The next Board of Directors meeting is scheduled for **October 13, 2016** at 6:00 p.m., St. Andrew's Church, San Clemente.
 - ADJOURNMENT:** - No later than 8:00 p.m.