



5050 Avenida Encinas, Suite 160
Carlsbad, California 92008

(877) 587-9844
(760) 643-2200

**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS
MEETING**

November 9, 2017

6:00 p.m.

**St. Andrew's Church
2001 Calle Frontera**

Sheryl Sharp, Community Association Manager

AGENDA

***REQUIRES BOARD ACTION**

CALL TO ORDER:

EXECUTIVE SESSION SUMMARY:

HOMEOWNER FORUM:

DELEGATE FORUM:

- No later than 6:00 p.m.
- Board to present summary of Executive Session discussions.
- Oral Communications for homeowners. Each owner has 3 minutes.
- Each Delegate to report on their sub-association activity.

Bella Vista	Rancho Cristianitos	Villagio I
Brisa Del Mar	Richmond Pointe	Villagio II
Harbor View Estates	Seacrest Apts.	Vista Pacifica
Montego	Sea Ridge Estates	Avana
Pacific Shores	Vilamoura	

MINUTES:

LANDSCAPE/TREES:

TREASURER'S REPORT:

DELINQUENCY:

PRESIDENT'S REPORT:

ARCHITECTURAL:

SLOPE MAINTENANCE:

CORRESPONDENCE:

UNFINISHED BUSINESS:

- * Board Meeting minutes of October 12, 2017 for review and amend or approve.
- Monthly Progress Report
- Landscape Proposals.
- Landscape Committee to report on items since last meeting.
- Landscape Inspection Requests.
- * Board to review the October financial to accept, subject to audit.
- * Delinquency Status – Analysis for review.
- President Vonne Barnes to report.
- Architectural Tracking Report – Report for review.
- * Architectural Applications – Board to review application numbers 1672-17 through 1679-17 to be approved.
- Expenditures for slope maintenance for review.
- General Correspondence – Received and sent since the last Board meeting.
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 1. City Water Refunds
 2. Toll Road Extension
 3. City Housing Element
 4. OCFA Fuel Mod Clearance/Maintenance
 5. Life Time Fitness

NEW BUSINESS:

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 1. Appoint Inspector of Election
 2. Community Project Solvers Club
 3. City of San Clemente Water Rate Increase
 4. Arborwell Phase I Tree Work
 5. South Coast Gardening Proposal
 6. Quarterly Newsletter – Due to go out in December
 7. Emergency Items

NEXT MEETING:

- The next Board of Directors meeting is scheduled for **December 14, 2017** at 6:00 p.m., St. Andrew's Church, San Clemente.

ADJOURNMENT:

- No later than 8:00 p.m.