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**RANCHO SAN CLEMENTE COMMUNITY ASSOCIATION  
COMMUNITY MANAGER'S REPORT**

**BOARD OF DIRECTORS  
MEETING**

**November 10, 2016  
6:00 p.m.**

**St. Andrew's Church  
2001 Calle Frontera**

**Sheryl Sharp, Community Association Manager**

**AGENDA**

**\*REQUIRES BOARD ACTION**

- CALL TO ORDER:** - No later than 6:00 p.m.
- EXECUTIVE SESSION SUMMARY:** - Board to present summary of Executive Session discussions.
- HOMEOWNER FORUM:** - Oral Communications for homeowners. Each owner has 3 minutes.
- DELEGATE FORUM:** - Each Delegate to report on their sub-association activity.

<b>Bella Vista</b>	<b>Rancho Cristianitos</b>	<b>Villagio I</b>
<b>Brisa Del Mar</b>	<b>Richmond Pointe</b>	<b>Villagio II</b>
<b>Harbor View Estates</b>	<b>Seacrest Apts.</b>	<b>Vista Pacifica</b>
<b>Montego</b>	<b>Sea Ridge Estates</b>	<b>Avana</b>
<b>Pacific Shores</b>	<b>Vilamoura</b>	

- MINUTES:** \* Board Meeting minutes of October 13, 2016 for review and amend or approve; Annual Meeting minutes for review only.
- LANDSCAPE/TREES:**
  - Monthly Progress Report
  - Landscape Committee to report on items since last meeting.
  - Landscape Inspection Requests.
  - Landscape Proposals.
- TREASURER'S REPORT:** \* Treasurer Karel Rocha to report on the September financial to review/accept, subject to audit.
- DELINQUENCY:** \* Delinquency Status – Analysis for review.
- PRESIDENT'S REPORT:** - President Vonne Barnes to report.
- ARCHITECTURAL:**
  - Architectural Tracking Report – Report for review.
  - \* Architectural Applications – Board to review application numbers 1528-16 through 1535-16 to be approved.
- CORRESPONDENCE:** - General Correspondence – Received and sent since the last Board meeting.
- SLOPE MAINTENANCE:** - Expenditures for slope maintenance for review.
- UNFINISHED BUSINESS:**
  - \* 1. Calle Del Cerro Traffic/Request for Stop Sign
  - 2. City Enforcement/SB2 Homeless Shelter/Ridge Route Trail/City Fire Hazard and Dead Trees/Mitigate Bike Trails
  - 3. Lot Ownership and Maintenance
- NEW BUSINESS:**
  - \* 1. Temporary Right of Entry Agreement
  - 2. 2016/17 Year-end Tax Returns and Audit Proposal
  - 3. Quarterly Newsletter – Due to go out in December
  - 4. Emergency Items
- NEXT MEETING:** - The next Board of Directors meeting is scheduled for **December 8, 2016** at 6:00 p.m., St. Andrew's Church, San Clemente.
- ADJOURNMENT:** - No later than 8:00 p.m.